



Upstate Workforce Board Meeting Minutes
March 25, 2024 - 9:00 a.m. – SCC Union Campus

Board Members Present

Ms. Erin Black	Ms. Judy Horton
Ms. Anne Brock-Trail	Mr. Craig Jacobs
Mr. Josh Cleapor	Mr. Jerome Kirkland
Mr. Jay Coffey	Mr. Ken Moon
Mr. Robbie Faucett	Mr. Nathan Norris
Ms. Robyn Hill	Ms. Rhonda Rogers

Board Members Absent

Mr. Wade Ballard
Mr. Bill Brasington
Ms. Betty Guzzo
Mr. Marion Littlejohn
Ms. Jennie Thomas

UWB Staff Present

Ms. Ann Angermeier
Ms. Dana Hudgins
Ms. Nikoya Shaw

Guests Present

Ms. Nikki Burgess
Ms. Kathy Jo Lancaster
Ms. Anna Oswald
Mr. Albert Beedie
Ms. Carolyn Edwards
Mr. Larry Roberson
Mr. Phillip Russell
(9) State Trustees

Welcome

Mr. Craig Jacobs, Board Chair, welcomed everyone in attendance and called the meeting to order at 9:05 a.m.

Approval of Meeting Minutes

The minutes from the January 22, 2024, meeting were reviewed. ***Ms. Judy Horton made a motion to accept the minutes as presented. Mr. Jerome Kirkland seconded the motion. With no abstentions, the motion carried.***

One Stop Committee Report

Mr. Nathan Norris, Committee Chair, reported that the One Stop Committee met on March 1, 2024. The committee reviewed financial reports and heard updates regarding the dashboard and Just in Time reports. The committee also spent some time reviewing SOPs related to One Stop operations. The first policy updated was the Internal Communication Plan. The committee approved the SOP. The purpose of approving internal policies is to help enforce the policies as some partners are not currently following them. Mr. Norris gave an update on Sector Strategies and thanked Ms. Dana Hudgins, UWB Associate Director, for getting the project back on track. Ms. Hudgins informed the board that some SC Works staff and the ACHIEVE staff recently relocated to a new suite closer to the main SC Works Center. With no questions, the report was concluded.

Youth Committee Report

Ms. Erin Black, Committee Chair, reported that the Youth Committee met on February 20, 2024. She shared that the committee reviewed financial reports for January 2024. She informed the Board that ACHIEVE is seeing an increase in referrals from World Relief. She also mentioned that Cherokee and Union are receiving more referrals.

Ms. Black shared with the Board that the Youth Committee is recommending a budget modification to accommodate another Work-based Learning experience. This modification moves \$1,500.00 from Driver's Education to Work-based Learning. ***With no abstentions, all were in favor of approving the recommended budget modification as presented.***

The Youth Committee made a recommendation to the Board that the USC Upstate ACHIEVE Program be approved to continue as the WIOA Youth provider after this program year. Discussion was held on the Request for Proposals process. ***With no abstentions, all were in favor of approving the recommended RFP Approval for the Youth provider as presented.*** With no questions, the report was concluded.

Disabilities Committee Report

Ms. Ann Angermeier, UWB Executive Director, reported that the Disabilities Committee met on February 27, 2024. They spent the majority of the meeting discussing ideas that were formed from the Advisory Meeting held back in January. Ms. Angermeier mentioned she will be contacting the United Way of the Piedmont staff to ask if they can attend the next meeting of the Disability Committee to discuss their Get Connected platform to see if it can be used for displaying services for those with disabilities. With no questions, the report was concluded.

Executive Committee Report

Mr. Jacobs, Committee Chair, reported that the Executive Committee met on March 11, 2024. The committee reviewed financial reports for January 2024. He shared that state monitoring was conducted in February. Staff were informed during the exit conference that there were no financial findings. The Board is waiting for the full report, which could take months. With no questions, the report was concluded.

Nominating Committee

Mr. Robbie Faucett, Committee Chair, shared that the committee met on February 15, 2024. The committee made recommendations for officers for Program Year 24 (PY24) beginning July 1, 2024. The recommendations were as follows:

- Mr. Craig Jacobs, Board Chair
- Mr. Nathan Norris, Vice Chair
- Ms. Judy Horton, One Stop Committee Chair.

Mr. Jacobs opened the floor for any other nominations. No other nominations were proposed. ***With no abstentions, all were in favor of approving the recommended officers for PY24 as presented.*** With no questions, the report was concluded.

Executive Director Update

Ms. Angermeier gave an update on the Union DJJ Pilot Program and shared that they had a graduation last week. She opened the floor to Ms. Hudgins for a brief overview of the program and graduation. Ms. Hudgins shared that a new cohort would start on April 17th. Ms. Angermeier gave an update on the STEM Program in Union. She stated that moving away from the Summer STEM Camp model is not working and that she would like to move to a new version targeting high school students and have the program return to a summer camp.

Other Business

Ms. Hudgins shared a few words about how staff were able to offer training at the Union County Detention Center for 11 State Trustees from the South Carolina Department of Corrections. Midlands and Greenville Technical College partnered to offer the NCCER Core Construction Program on site at the detention center. Mr. Larry Roberson and Mr. Albert Beedie, Training Providers with Greenville Technical College, shared exam results and added a few words on how impressed they were with the group of trainees. The gentleman then presented the NCCER Certifications to the Union County State Trustees. Mr. Phillip Russell, Union County Supervisor, then spoke sharing what an asset the trustees are to the county and congratulated them on their accomplishments. Mr. Norris was given the floor to present an award of appreciation to Ms. Carolyn Edwards, Lieutenant, Union County Detention Center, for her support to ensure the trustees successfully completed the program. Lt. Edwards expressed her appreciation for the award. Mr. Jacobs gave a few remarks on behalf of the Upstate Workforce Board to conclude the presentation.

Adjournment

With no other business or discussion, the meeting was adjourned at 10:15 a.m.

Next meeting date: June 10, 2024.