



UPSTATE WORKFORCE BOARD ONE STOP COMMITTEE MEETING MINUTES

January 6, 2020

10:30 AM

SC Works Spartanburg, Room 114

Present:

Mr. Craig Jacobs, Committee Member

Mr. Shelly Blount, Committee Member

Mr. Jim Cook, Committee Member

Ms. Betty Guzzo, Committee Member

Mr. Robbie Faucett, Committee Chair

Mr. Devis Henao, SC Works

Mr. Brent Bishop, UWB

Ms. Dana Wood, UWB

Ms. Ann Angermeier, UWB

Ms. Nikoya Shaw, UWB

Welcome

The meeting was called to order by Mr. Craig Jacobs at 10:33 a.m.

Financial Report

Mr. Brent Bishop, UWB CFO, presented and reviewed Arbor's budget through October 2019. Mr. Bishop informed the committee that a modification would be presented later in the meeting. There were no questions.

SC Works Update

Mr. Devis Henao, SC Works Greater Upstate, reviewed the Monthly Dashboard and the Just in Time Reports for December 2019. Main items highlighted: staff are continuing to do lots of community outreach, there was an increase in traffic due to UI claims caused by temporary layoffs. There were no questions.

SC Works Upstate Budget Modification

Ms. Dana Wood, UWB COO, reviewed a budget modification request. The request adds \$75,000 of unobligated Adult funds to ResCare's current budget and accommodates a transfer from Dislocated Worker to Adult in the amount of \$470,251.54. Mr. Craig Jacobs made a motion to approve the budget modification as presented. Mr. Jim Cook seconded the motion and the motion carried with no abstentions.

BST Survey Results

Ms. Dana Wood announced to the committee that Ms. Johnnie-Lynn Crosby, SC Works Greater Upstate Regional Director of Business Solutions, is still working to increase the number of business surveys received monthly. She reminded the committee that they requested an update regarding progress on increasing numbers. Ms. Wood reported that numbers were still extremely low. Ms. Ann Angermeier, UWB Executive Director, recommended that they have through June 30, 2020 to make improvements. If numbers are still low at the end of the program year, the board will budget for and plan to conduct surveys from the board office.

SCDEW Employer Service Concerns

Ms. Ann Angermeier stated that the Upstate Workforce Board named Ms. Johnnie-Lynn Crosby as the Business Services Lead for the Upstate area. The Greenville Workforce Board also named her as their Business Services Lead. The One Stop Business Services Standards produced by SCDEW also mentions this. This coordination is necessary so all of the one stop partners don't call on same businesses. All business services must be coordinated through Ms. Crosby so we have a seamless system. Ms. Angermeier was informed that several local partner staff visited a local Spartanburg employer to pilot a project without notifying Ms. Johnnie-Lynn Crosby. She was caught off guard with this information in a stand up meeting at SC Works. The One Stop Committee should reiterate to all partners the importance of good communication and coordination when it comes to business services since businesses are our primary customer. This will be addressed at the next Business Services meeting.

GROW SC Grant

Ms. Dana Wood shared that a new staff member, Ms. Candace Quinn has been hired to oversee the Cherokee County Operation Educate program. The grant is still in the implementation phase.

Adjournment

With there being no additional business, the meeting was adjourned at 11:15 a.m.