



Upstate Workforce Board Meeting Minutes

March 7, 2022 - 8:30 a.m. - Thomas E. Hannah YMCA – Community Room

Board Members Present

Mr. Wade Ballard	Ms. Betty Guzzo
Ms. Erin Black	Ms. Cathy Harter
Mr. Bill Brasington	Ms. Judy Horton
Ms. Anne Brock-Trail	Mr. Craig Jacobs
Mr. Josh Cleapor	Mr. Jerome Kirkland
Mr. Jim Cook	Mr. Marion Littlejohn
Mr. Robbie Faucett	Ms. Jennie Thomas

Board Members Absent

Mr. Jay Coffey
Mr. Nathan Norris
Ms. Cherie Pressley
Mr. David Wall

UWB Staff Present

Ms. Ann Angermeier
Mr. Brent Bishop
Ms. Nikoya Shaw
Ms. Dana Wood

Guests Present

Ms. Nikki Burgess
Mr. Rob Howell
Ms. Anna Oswald
Ms. Melissa Rodgers

Welcome

Mr. Wade Ballard, Chairman of the Board, called the meeting to order at 8:30 a.m.

Approval of Meeting Minutes

The minutes of the January 10, 2022, meeting were reviewed. ***All were in favor of approving the minutes from January 10, 2022. There were no abstentions and the motion carried.***

Northside Relocation

Mr. Ballard opened the floor to Ms. Dana Wood, UWB Associate Director, to introduce Mr. Rob Howell, Avison Young Senior Vice President. She shared that Mr. Howell has been instrumental in the warehouse re-development in the Northside. Mr. Howell shared that he started re-developing in Greenville at Hampton Station and showed the completed project and how the space is being used. He stated that the vision is similar for the Aden Bonded Warehouses in the Northside. Mr. Howell showed a model of what the space will look like and an optional layout for SC Works. Ms. Wood shared that the layout has changed significantly after considering some of the traffic flow within the center.

One Stop Committee Report

Mr. Robbie Faucett, Committee Chair, reported that the One Stop Committee met on February 23, 2022. He stated that Mr. Brent Bishop, UWB CFO, gave a snapshot of the One Stop budget through January and shared that the board has been encouraging more participant related spending to continue the progress towards

hitting the participant cost rate requirement. He reported that Mr. Bishop gave an overview of the special grants and that Ms. Wood noted that the DWG grant would not be rapidly spent since it does not end until 2024. Mr. Faucett shared that Mr. Adam Lindsley, SC Works Operations Manager, went over the stats from the *Just in Time* report and shared that customer satisfaction surveys were positive. He reported that Mr. Lindsley also shared that business customer surveys showed satisfactory responses and highlighted the total number of recruitment events. Mr. Faucett noted that the committee discussed the training percentages originally set by the committee were no longer needed because of the decrease in classroom training. Mr. Faucett reported that he asked for a motion to change the goal measured to simply priorities.

Mr. Faucett shared that Ms. Wood gave details about the recent MOU/IFA planning that took place to account for next year's cost-share budget for partners. He noted that this planning session focuses on cost-sharing of rent, utilities, internet, etc., between partners housed in the center. He informed the board that all partners favored moving to the Business Technology Center (BTC) building temporarily until the final move to the Northside. Mr. Faucett shared that SC Works hopes to be operational at the BTC location on or before June 21, 2022. Mr. Faucett said that nothing stood out negatively on performance.

Youth Committee Report

Ms. Erin Black, Committee Chair, reported that the Youth Committee met on February 15, 2022. She stated that Ms. Wood reviewed the January youth program budget report with the committee and noted that spending is tracking well. She also shared that Women Giving approved a grant extension for their van purchase and that the WIOA funds set aside for the second van will now be used to purchase desktop computers and laptops for the ACHIEVE Program. She noted that board staff were able to move the one van purchase to the Resiliency Grant to accommodate for the chip shortage and late arrival of the van (expected after June 30th). She shared that two 2022 Ford Transits have been ordered. She noted the program had five enrollments for the month, and four more were scheduled. Additionally, fourteen GEDs have been earned so far this program year. She shared that the program was awarded a grant from Carolina Foothills Federal Credit Union for \$2,500 to be used for financial counseling and incentives for students during follow-up. Ms. Black reported that the initial stock of the pantry was a success and that any additional shelf-stable food items and travel-size personal hygiene items would be appreciated. Ms. Black mentioned the pilot project at District might be a great way to increase On-the-Job Training (OJT) and that we could offer supportive services to these students by enrolling them in the WIOA adult program. With no questions, the report was concluded.

Executive Committee Report

Mr. Ballard, Committee Chair, reported that the Executive Committee met on February 21, 2022. He stated that Mr. Brent Bishop, UWB CFO, shared the January 2022 UWB office budget report. He reported that all line items were within budget, seven months into the program year. Mr. Ballard informed the group that a poll vote may be sent to approve a few line-item changes prior to the next meeting, but there were no areas of concern. Mr. Ballard shared that Ms. Wood gave an update on the ACHIEVE van. He reported that the committee discussed that it is time to appoint a new Board Chair and Vice-Chair. Mr. Robbie Faucett, Committee Member, will serve as Chair for the Nominating Committee. Mr. Ballard reported that Ms. Angermeier and Ms. Johnnie-Lynn Crosby, SC Works Greater Upstate Regional Director of Business Services,

had a successful meeting with Mr. Dan Ellzey, SC DEW Executive Director. They discussed a plan to improve relations among staff for better business service delivery. Mr. Ballard shared that an update was given on the Intentional project, Summer STEM and the MOU/IFA.

Executive Director Update

Ms. Angermeier shared a video that was viewed by the students at Broome High School.

Adjournment

With no other business or discussion, the meeting was adjourned at 9:23 a.m.

Next meeting date: May 16, 2022