



Upstate Workforce Board Meeting Minutes
March 9, 2020 - 8:30 a.m.
Thomas E. Hannah- YMCA Spartanburg

Board Members Present

Mr. Wade Ballard
Mr. Bill Brasington
Mr. Jay Coffey
Mr. Jim Cook
Mr. Robbie Faucett
Mr. Wayne Gregory
Ms. Betty Guzzo
Ms. Lisa Hannon
Mr. Tony Henderson
Mr. Craig Jacobs
Ms. Jennie Thomas
Mr. David Wall

Board Members Absent

Mr. Curtis Anderson
Mr. Shelley Blount
Ms. Anne Brock-Trail
Mr. Chuck Ewart
Ms. Cherie Pressley
Mr. Carter Smith
Mr. Evander Thomas

UWB Staff Present

Ms. Ann Angermeier
Mr. Brent Bishop
Ms. Nikoya Shaw

Guests Present

Ms. Kathy Bell
Mr. Deivis Henao
Ms. Michelle Hawkins
Ms. Helen Merriweather
Ms. Lynn Nodine
Ms. Melissa Rodgers
Mr. Douglas Stephenson
Mr. Warren Snead

Welcome

Mr. Wade Ballard, Chairman of the Board, called the meeting to order at 8:32 a.m.

Approval of Meeting Minutes

The minutes of the January 13, 2020 meeting were reviewed. *Mr. Wayne Gregory made a motion to accept the minutes as written. Mr. David Wall seconded the motion. There were no abstentions and the motion carried.*

Quarter 2 performance

Ms. Ann Angermeier, UWB Executive Director, shared second quarter performance data with the group. Based on the data shared by Ms. Angermeier, performance measures are being met with the exception of Dislocated Worker (DW) credential attainment. She also reported that Mr. Doug Stephenson, SC Works Greater Upstate Project Director, expressed to her that after looking at predictive data, the measure should be met next quarter.

One Stop Committee Report

Mr. Craig Jacobs, One Stop Committee Member, reported that the One Stop Committee met February 10, 2020. Mr. Jacobs shared that at the meeting, the PY19 financials through December were reviewed by Mr. Brent Bishop, UWB CFO. He reported that Ms. Dana Wood, UWB COO, reviewed the **Monthly Dashboard Report for December 2019** and expressed a slight concern that the Talent Development Specialist (TDS) caseload seemed low. Ms. Angermeier shared that the centers are always doing recruitment events, and that it may be helpful to start tracking the number of individuals coming to the recruitment events versus those coming in for services not tied to a recruiting event. This would give us a full view of center activity. Mr. Jacobs shared that Ms. Wood reviewed the Memorandum of Understanding/Infrastructure Funding Agreement (MOU/IFA) budget for PY2020 and that the partners met February 18, 2020. He reported that Ms. Wood shared that SC Department of Employment and Workforce (SC DEW) state monitors rescheduled local monitoring for June 2020. Mr. Jacobs shared that Ms. Angermeier gave an update on the how well the Operation Educate graduation went, and Ms. Wood mentioned that Cherokee County Detention Facility will have its first training class for detainees in March. With no questions, the report was concluded.

Youth Committee Report

Ms. Lisa Hannon, Youth Committee Chair, reported that the Youth Committee met on March 3, 2020. She shared that the committee gave introductions and welcomed Mr. Tony Henderson, a new committee member. Ms. Hannon shared that Mr. Bishop reviewed the finances for this meeting and reported that the programs are tracking well with spending and there were no cost concerns through December 31st. She reported that both youth programs briefly reviewed program reports and dashboards. Ms. Hannon shared that there was discussion about a pilot program for this year's construction fair in which approximately 20 students from Highpoint Academy will be attending the Skills USA state competition. She shared that Ms. Helen Merriweather, ACHIEVE Director, asked for a budget modification (line item shifts) to increase work-based learning as well as fees for GEDs and drivers ed. classes. **The modification request comes in the form of a recommendation from the committee. Mr. Robbie Faucett seconded the motion. There were no abstentions and the motion carried.** With no questions, the report was concluded.

Executive Committee Report

Mr. Wade Ballard, Executive Committee Chair, reported on behalf of the Executive Committee. He reported that Mr. Bishop reviewed the PY19 financials through December. Mr. Ballard shared with the group that Mr. Bishop reviewed the amended Purchasing Policy (Policy P-07), which states that all outreach material must display the American Job Center logo. **The committee made a recommendation to the board to approve the amended policy as written. Ms. Betty Guzzo seconded the motion. There were no abstentions and the motion carried.** Mr. Ballard reported that there was discussion regarding attorney fees and dislocated worker credential attainment. With no questions, the report was concluded.

Other Business

Ms. Angermeier shared that communication has been held with the National Association of Workforce Boards (NAWB) regarding the SC DEW appointment issue. The NAWB recommended MPM Law out of D.C., a firm that

is well versed in Workforce Innovation and Opportunity Act (WIOA) laws. We have also conversed with Mr. Bob Knight (past President of NAWB). We are waiting on a quote for the amount of hours it will take to work on this issue. Mr. Ballard expressed that this issue is between the County Councils of our local area (primarily Spartanburg) and SC DEW, and there is no further action the board can take until the final decision of how to proceed is decided once the letter from the attorney is received by the county councils.

Adjournment

With no other business or discussion, the meeting was adjourned at 8:58 a.m.

Next meeting date: May 11, 2020.