



UPSTATE WORKFORCE BOARD ONE STOP COMMITTEE MEETING MINUTES

April 16, 2019

12:00 PM

SCWORKS

Present:

Mr. Craig Jacobs, Committee Chair

Mr. Shelly Blount, Committee Member

Ms. Betty Guzzo, Committee Member

Mr. Carter Smith, Committee Member

Mr. Doug Stephenson, Committee Member

Mr. Deivis Henao, SC Works

Mr. Brent Bishop, UWB

Ms. Dana Wood, UWB

Ms. Nikoya Shaw, UWB

Ms. Jan Batzer, UWB

Welcome

The meeting was called to order by Mr. Craig Jacobs at 12:05 p.m. Ms. Dana Wood, COO, UWB introduced Ms. Nikoya Shaw, Community Impact Director/Executive Assistant, UWB to the committee. Mr. Jacobs asked members to introduce themselves.

Financial Report

Mr. Brent Bishop, UWB CFO, presented and reviewed Arbor's budget through March 2019. Discussion: numbers have been updated to reflect modification number two. PY18 Arbor Grants: Mr. Bishop pointed out that two new Rapid Response Grants are included on this document. There were no questions.

SC Works Update

Mr. Doug Stephenson, SC Works Greater Upstate reviewed the **Monthly Dashboard and the Just in Time Reports for March 2019**. Main items highlighted: a new bilingual staff member is now located at Greer Relief. BST has exceeded the established OJT's goals for PY18. Mr. Stephenson spoke with a pastor that he believes will be an excellent source for partnering with the community. The committee discussed the need for more community events to reach the public. These events need to be held in neighborhoods for better access. There were no questions.

SC Works Upstate General Updates

Ms. Dana Wood, COO provided the following information. **MOU/IFA Update.** A full-time front desk representative is needed to provide a positive first impression and consistency in providing information and referrals for clients. Once final, the MOU/IFA will require signatures from all partners and the three Chief Elected Officials for our service area. **Budget Concerns.** During this program year we have seen a decrease in Dislocated Workers. There is little carryover for next year; we are on track to meet obligations and fund expenditure requirements. Mr. Stephenson stated concerns about running low on training funds. A discussion was held on if ResCare should be allowed to slow enrollments to maintain some carryover. The committee asked Ms. Wood to update the committee in 4 weeks on where funding stands. Overall enrollment numbers are down, but spending is up due to increased training costs.

Other Business

Ms. Wood informed the committee of a discussion that she and Ms. Ann Angermeier, UWB Executive Director had recently regarding the possibility of eliminating the need for a physical comprehensive center. Instead, place employees out in the community (example: a neighborhood center). This would cut down on overhead costs and allow us to meet individuals that need our services where they are. An example is the new center in Greer with one (bilingual) employee. The committee suggested that staff should look at the impact of one staff member in a location to see how it is working. A waiver would be required from DOL.

Adjournment

With there being no additional business, the meeting was adjourned at 1:15 p.m.