



UPSTATE WORKFORCE BOARD YOUTH COMMITTEE MEETING

June 6, 2019

3:30 P.M.

YouthStop

Members Present:

Ms. Lisa Hannon, Chair
Ms. Susan Rogers
Mr. Jay Coffey (via conference call)

UWB Staff Present:

Ms. Dana Wood
Mr. Brent Bishop
Ms. Nikoya Shaw
Ms. Jan Batzer

Guests Present:

Ms. Kathy Bell
Ms. Erin Black
Ms. Helen Merriweather
Ms. Michelle Hawkins
Ms. Lynn Nodine

Welcome

Ms. Lisa Hannon, Chair, called the meeting to order at 3:35 p.m. and welcomed everyone.

Financial Update

Mr. Brent Bishop, Upstate Workforce Board CFO, reviewed the financials through April 2019. No questions were asked.

ACHIEVE Grant Modification

Mr. Bishop presented the ACHIEVE grant modification to the committee. Mr. Bishop shared that the main reason for the modification was to shift funds within the line items to cover the expense of new student desktop computers. Ms. Rogers motioned to accept the modification as written and Mr. Coffey seconded. Motion passed with no abstentions.

Fall Construction Fair

Ms. Dana Wood, Upstate Workforce Board COO, stated that she and Ms. Johnnie-Lynn Crosby, SC Works Regional Director of Business Solutions, met with a few local contractors two weeks ago to ask if they felt a fall construction fair would be helpful to the construction industry. The group discussed the potential target age of the students. The group seemed to lean toward 11th/12th graders. It was decided to form a committee of construction industry employers to assist with logistics, sponsorships, etc. It was stressed during the meeting that the Upstate Workforce Board

(staff, Youth Committee and SC Works) would assist this year, but it is expected that industry partners will sustain future events. There were no questions from the committee.

PY19 Budget Discussion

Summary of Options: (see handout)

Ms. Wood reviewed the ACHIEVE and YouthStop Funding Options for PY19. Ms. Wood informed the committee of significant cuts to the youth funding.

Ms. Wood asked each program to share the pros/cons of their proposed budgets.

ACHIEVE: Ms. Helen Merriweather: pros are: with funds they can still offer a program. They will have enough funds to provide for current activities (to include transportation); cons are: will need to cut one van driver (other two drivers will only work 10 months); staff will need to take on responsibilities of the 'cut driver' and Ms. Merriweather will be the only full-time staff member as others will be made part-time.

YouthStop: Ms. Kathy Bell: pros are: none; cons are: YouthStop lost one position last year and will need to make additional staff cuts. This impacts training and work experience and could mean that they go from a full-time program to a shortened program. Concerned about how to implement state mandated salary increases for staff.

Committee discussion: ACHIEVE program is limited to only WIOA money and some small private grants. YouthStop has some support from Spartanburg County School District Six (transportation). Both programs do a wonderful job. It was discussed that both programs serve the same amount of youth participants; expected attendee numbers for PY19 are unknown. The committee deliberated about how to proceed and decided to recommend Funding Option 1 (below).

Funding Options for PY19

Option 1: Equally funding both programs			
	<u>PY18 Budget</u>	<u>PY19 Proposed Budget</u>	<u>% Change</u>
ACHIEVE	\$ 320,532.00	\$ 299,925.00	-6.43%
YouthStop	\$ 343,253.92	\$ 300,000.12	-12.60%
	\$ 663,785.92	\$ 599,925.12	

Other Business

Ms. Wood reviewed ACHIEVE and YouthStop Dashboards and asked if anyone was interested in additional detail or were they fine with the review; no discussion was needed. Youth performance is looking really good.

Adjournment

With no further business or discussion from the floor, Ms. Rogers motioned and Ms. Hannon seconded to adjourn. The meeting adjourned at 4:36 p.m.

The next meeting will be held during the next Program Year.

