



**Upstate Workforce Board Meeting Minutes**

**August 9, 2021 - 8:30 a.m.**

**Spartanburg Community College – Ledbetter #253**

**Board Members Present**

Mr. Wade Ballard  
Ms. Erin Black  
Ms. Anne Brock-Trail  
Mr. Jay Coffey  
Mr. Robbie Faucett  
Ms. Betty Guzzo  
Mr. Craig Jacobs

Mr. Jerome Kirkland  
Mr. Marion Littlejohn  
Mr. Nathan Norris  
Ms. Cherie Pressley  
Ms. Jennie Thomas  
Mr. David Wall

**UWB Staff Present**

Ms. Ann Angermeier  
Mr. Brent Bishop  
Ms. Nikoya Shaw  
Ms. Dana Wood

**Guests Present**

Ms. Rochelle Brown (Virtual)  
Ms. Johnnie Lynn Crosby  
Ms. Melissa Rodgers (Virtual)  
Ms. Kristy Shepherd  
Mr. Warren Snead  
Mr. Douglas Stephenson

**Board Members Absent**

Mr. Bill Brasington  
Mr. Tony Henderson

**Welcome**

Mr. Wade Ballard, Chairman of the Board, called the meeting to order at 8:31 a.m.

**Approval of Meeting Minutes**

The minutes of the May 17, 2021 meeting were reviewed. ***Mr. Robbie Faucett made a motion to accept the minutes as written. Mr. Jay Coffey seconded the motion. There were no abstentions and the motion carried.***

**Recognition**

Ms. Ann Angermeier, UWB Executive Director, shared that Mr. Carter Smith’s term has ended. She noted that Mr. Smith was the Spartanburg County Economic Development Leader with the Economic Futures Group. She shared that he has retired and commended him for his service through the years. Mr. Smith was unable to be at the meeting today because he is out of town. She has purchased a gift from the full board and will get the gift to him. Ms. Angermeier gave an update on Mr. Curtis Anderson, and noted that due to health issues he will be taking a break from his service to the Board. Ms. Angermeier recognized Ms. Dana Wood, UWB Associate Director, for securing over \$172,000 from other workforce areas. She reported that Ms. Wood’s efforts saved the job of a staff member in the Upstate Workforce Board’s office and a staff member at the SC Works Greater Upstate Center.

### New Board Member Introductions

Mr. Ballard opened the floor to new board members. Mr. Jerome Kirkland shared that he is with BASF and provided information about himself. He also shared that he is excited about joining the Board. Mr. Nathan Norris shared that he is representing Highland Baking and provided information about himself. Mr. Ballard opened the floor to Ms. Kristy Shepherd, new Director of the USC Upstate ACHIEVE Program. Ms. Shepherd shared information about herself. Mr. Ballard asked board members and others present to briefly introduce themselves to the new members and staff.

### One Stop Committee Report

Mr. Robbie Faucett, One Stop Committee Chair, reported that the committee met on July 28, 2021. He shared that Ms. Wood gave a snapshot of the budget year. It was reported that spending was at 92% of the grant overall and that the remaining money will be carried over into unobligated funds. Mr. Faucett added that she shared that there would be a budget modification in October once carryover is known. He noted that the Rapid Response Grant had a remaining balance of \$1.48. Mr. Faucett reported that 20% of our area's total allocation could be used for local IWT Training. Ms. Wood requested permission to utilize \$25,000 for local IWT Training. The motion was put before the board. **All board members were in favor of utilizing \$25,000 for local IWT training. There were no abstentions, and the motion carried.** Mr. Faucett reported that Mr. Adam Lindsley, SC Works Operations Manager, gave the *Just in Time* and *Dashboard* reports. Mr. Faucett informed the board that there is an initiative to revitalize the Enoree Community and SC Works staff are working to set up a few computers at a local church for job searches and access to virtual meetings with SC Works staff regarding available services. He reported that a 2<sup>nd</sup> Veterans Roundtable event was held and that the group is working on improving the referral process for organizations that serve veterans. The next step is for Ms. Johnnie-Lynn Crosby, SC Works Regional Business Solutions Director, to give a demonstration of SC Works Online Services (SCWOS) and its referral function. With no questions, the report was concluded.

### Executive Committee Report

Mr. Ballard reported on behalf of the Executive Committee and noted that the committee met on July 26, 2021. Mr. Ballard reported that the Upstate Workforce Board office budget was 92% spent. The remaining funds were budgeted for this program year. He reported that discussion was held regarding the mask policy in the centers. Currently the centers allow customers to choose whether they will wear a mask, but masks are available. He shared that Ms. Wood would find out the policies for each of the partners in the center so the group can evaluate how they should proceed on a clear policy for the centers. Mr. Ballard reported the final 3<sup>rd</sup> quarter performance with the committee and noted that the 4<sup>th</sup> quarter preliminary performance report just came out. Ms. Wood asked the committee for a blanket approval to transfer Dislocated Worker (DW) funds to Adult as needed during the program year. **All board members were in favor of allowing a blanket approval for staff to transfer funds from DW to Adult as needed for PY21. There were no abstentions, and the motion carried.** Mr. Ballard reported that Ms. Angermeier gave an update on the 2021 Summer Science, Technology, Engineering and Mathematics (STEM) Camp and the 2<sup>nd</sup> Veterans Roundtable Event. With no questions, the report was concluded.

### **Update from Executive Director**

Ms. Angermeier shared that this will be the last board meeting for Mr. Doug Stephenson, SC Works Project Director. She informed the group that Mr. Stephenson will be retiring in September and expressed appreciation for this great leadership. Mr. Stephenson shared that he has been grateful to serve as Project Director under the leadership of the Upstate Workforce Board.

Ms. Angermeier shared that the Summer STEM Camp, was a success. She gave the group a brief overview of the 3-week program and shared a video presentation.

### **Adjournment**

With no other business or discussion, the meeting was adjourned at 9: 10 a.m.

**Next meeting date: October 11, 2021**