



UPSTATE WORKFORCE BOARD ONE STOP COMMITTEE MEETING MINUTES

September 16, 2019

12:00 PM

SC WORKS

Present:

Mr. Craig Jacobs, Committee Chair

Mr. Jeff Gossett, Committee Member

Ms. Betty Guzzo, Committee Member

Mr. Deivis Henao, SC Works

Mr. Brent Bishop, UWB

Ms. Dana Wood, UWB

Ms. Nikoya Shaw, UWB

Ms. Ann Angermeier, UWB

Ms. Johnnie-Lynn Crosby, SC Works (Via Phone)

Mr. Doug Stephenson, SC Works

Welcome

The meeting was called to order by Mr. Craig Jacobs at 12:05 p.m.

Financial Report

Mr. Brent Bishop, UWB CFO, presented and reviewed Arbor's budget through August 2019. PY19 Arbor Grants: Mr. Bishop pointed out that expenditures tend to hit late in the cycle for Rapid Response grants. There were no questions.

SC Works Update

Mr. Doug Stephenson, SC Works Greater Upstate Project Director, reviewed the **Monthly Dashboard Reports for August 2019**. Mr. Stephenson expressed that they are only 2 months into PY19, and as a result, there are not a lot of updates at this time. Traffic to the center was still low and referrals have still been decreasing. Mr. Stephenson mentioned that On-the-Job-Training (OJT) truck driving school is not included in WIN, but new WIN money is available. Ms. Angermeier, UWB Executive Director, stressed the importance of using the WIN funding prior to using WIOA funds. She also stated that if the center traffic remained low, the One Stop Committee should discuss asking DEW to submit a waiver to DOL on our behalf allowing us to eliminate the comprehensive center and place staff in the low-income communities to serve individuals not in the labor force. Mr. Deivis Henao, SC Works Greater Upstate

Operations Manager, gave the **Just In Time Report for August 2019**. Mr. Henao made the committee aware that staff are working with United Way of the Piedmont's AmeriCorps VISTAs and they have gone into the Northside Community to bring awareness of the services provided at SC Works.

BST Surveys

Ms. Dana Wood, UWB COO, announced to the committee that Ms. Johnnie-Lynn Crosby, SC Works Greater Upstate Regional Director of Business Solutions, has created a local internal policy to increase the number of business surveys. The new policy states that the surveys are to be given to the business customers before leaving the center or events. The completed surveys will be returned to the SC Works Director of First Impressions to avoid surveys being returned directly to the staff member that set up the event. Ms. Wood reported that there were 13 business surveys completed in August and 4 surveys are already in for September. Ms. Wood suggested that the new survey policy be re-evaluated in December to adequately track the improvement and consistency in the volume of completed surveys before the board intervenes.

2nd Chance Employer List

Ms. Crosby joined the committee via conference call and reported that she has made contact with the South Carolina Department of Employment and Workforce (SCDEW) to retrieve their list of second chance employers. According to Ms. Crosby, SCDEW will not release their list to anyone including partners due to a confidentiality request from the employers. Ms. Crosby informed the committee that the workforce partners, which include SC Works Greater Upstate, Vocational Rehabilitation and Adult Education, are combining efforts to compile their own list of employers who offer 2nd chance employment. Ms. Crosby also informed the committee of the current referral process and noted that SCDEW had not made OJT referrals for business customers, SCMEP, Apprenticeships or Vocational Rehabilitation.

Adjournment

With there being no additional business, the meeting was adjourned at 12:56 p.m.

The next meeting will be held December 16, 2019.