



## **UPSTATE WORKFORCE BOARD ONE STOP COMMITTEE MEETING**

**October 6, 2023**

**Noon**

**SC Works**

### **Committee Members Present:**

Ms. Betty Guzzo  
Ms. Judy Horton  
Mr. Nathan Norris, Chair

### **Committee Members Absent:**

Mr. Marion Littlejohn  
Ms. Kathy Jo Lancaster

### **Guests Present:**

Ms. Ann Angermeier  
Mr. Brent Bishop  
Ms. Dana Hudgins  
Ms. Nikki Burgess  
Mr. Kenneth Taylor  
Ms. Anne Brock-Trail  
Ms. Mary Beth Walters

### **Welcome**

Mr. Nathan Norris, Committee Chair, called the meeting to order at 12:04 p.m. and welcomed those in attendance.

### **Financial Report**

Mr. Brent Bishop, UWB Finance Manager, shared the August 2023 budget report. He noted that the spending in a few lines was low as some qualified expenses were applied to other grants during these first 2 months of the program year. He then reported on the expenditures for the special grant funds through August. With no questions, Mr. Bishop concluded his report.

### **SC Works Update**

Mr. Kenneth Taylor, SC Works Greater Upstate Operations Manager, reported on the JIT report and the dashboard reports for August 2023. Ms. Nikki Burgess, SC Works Project Director, highlighted that they have had 104 enrollments for PY23. Ms. Dana Hudgins, UWB Associate Director, informed the committee of struggles with reporting soft skills activities in SCWOS. She added that SC DEW has requested a meeting with local areas to change this process, but no date has been set. Staff will continue to work towards soft skills activities with WIOA customers.

### **Business Surveys:**

Ms. Hudgins reminded the group of the recent changes to BST surveys. She noted that she is still working with state staff to finalize the report with the list of employers for the weekly survey. While this is getting better, it is still a work in progress.

### **Other Business**

Ms. Dana Hudgins shared that SC Works has partnered with the Union County Detention Facility to offer NCCER Core Construction training to 11 state trustees. They will receive a national credential upon completion. This project was funded by the Engage, Build and Serve grant from the State Workforce Development Board.

Ms. Judy Horton made a motion to go into Executive Session at 12:41 p.m. Ms. Betty Guzzo seconded the motion. All staff and guests were asked to leave apart from Ms. Ann Angermeier, UWB Executive Director, and Ms. Dana Hudgins. Executive Session concluded at 1:03 p.m. No action was taken after the committee came out of Executive Session.

### **Adjournment**

With no further business or discussion from the floor, the meeting was adjourned at 1:03 p.m.

**The next meeting will be held January 12, 2024.**