



Upstate Workforce Board Meeting Minutes
October 17, 2022 - 8:30 a.m. - Thomas E. Hannah YMCA – Community Room

Board Members Present

Mr. Wade Ballard	Ms. Robyn Hill
Mr. Bill Brasington	Mr. Craig Jacobs
Ms. Anne Brock-Trail	Mr. Jerome Kirkland
Mr. Jim Cook	Mr. Nathan Norris
Mr. Jay Coffey	Ms. Cherie Pressley
Mr. Robbie Faucett	Ms. Jennie Thomas
Ms. Betty Guzzo	

Board Members Absent

Ms. Erin Black
Mr. Josh Cleapora
Ms. Cathy Harter
Ms. Judy Horton
Mr. Marion Littlejohn

UWB Staff Present

Ms. Ann Angermeier
Mr. Brent Bishop
Ms. Nikoya Shaw
Ms. Dana Wood

Guests Present

Ms. Nikki Burgess
Ms. Johnnie- Lynn Crosby
Ms. Anna Oswald

Welcome

Mr. Craig Jacobs, Board Chair, welcomed everyone in attendance and called the meeting to order at 8:37 a.m.

Approval of Meeting Minutes

The minutes of the August 8, 2022, meeting were reviewed. ***Mr. Jim Cook made a motion to accept the minutes as presented. Mr. Nathan Norris seconded the motion. With no abstentions, the motion carried.***

One Stop Committee Report

Mr. Nathan Norris, Committee Chair, reported that the One Stop Committee met on September 30, 2022. He stated that Mr. Brent Bishop, UWB Finance Manager, gave a SC Works budget update for August and shared that spending on training and supportive services was very strong. He shared that Mr. Bishop highlighted special grants and noted that the Resiliency Grant has helped keep the Participant Cost Rate on track and gave an overview of the State Incumbent Worker Training (IWT) Grant, Dislocated Worker Grant (DWG), and the Rapid Response (RR) Grant.

Mr. Norris reported that Mr. Adam Lindsley, SC Works Operations Manager, presented the August *Just in Time* and *Dashboard* reports. He noted that Mr. Lindsley highlighted that the total center traffic for August was up from 866 to 1,288. He also shared that Ms. Dana Wood, UWB Associate Director, reported on the recognition of Ms. Johnnie-Lynn Crosby, SC Works Regional Director of Business Solutions, as an outstanding

SC Works Staff at the State Workforce Board meeting and informed the committee that staff were able to demonstrate virtual reality headsets at that meeting.

Mr. Norris reported that Ms. Wood informed the committee of concerns that there were currently no performance measures for training providers (locally or at the state level). The concern stemmed from a situation with an underperforming provider. He noted that the committee discussed some data that was presented and Ms. Ann Angermeier, UWB Executive Director, suggested creating a subcommittee to review and analyze the data. Mr. Norris reported that Ms. Angermeier reviewed the PY21 performance data and shared plans for a cookout for staff and partners. She noted that board members would be invited to assist with the event.

Mr. Norris reported that Ms. Wood shared the desire to recognize an Adult and/or Dislocated Worker Participant of the Year and gave an overview of the draft award criteria that will be used for the Youth of the Year award. He shared that she suggested that the Adult/Dislocated Worker Participant of the Year be named after Mr. Craig Jacobs, our current Chairman and longest serving board member. Mr. Norris stated that Ms. Wood shared that she believes this is a great way to recognize Mr. Jacob's many years of service to the board. Committee members were in favor of naming the award after Mr. Craig Jacobs. With no questions, the report was concluded.

Ms. Dana Wood gave an overview of the SC Works budget modification. She noted that the modification would increase the grant by \$150,000 and highlighted the line items that would be adjusted. Ms. Angermeier shared that the state put out a Request for Proposal (RFP) for additional funding and informed the board the area applied for \$420,000. She noted that efforts were made to get money from some areas to offset some expenses. **Mr. Jay Coffey made a motion to accept the modification as presented. Mr. Nathan Norris seconded the motion. With no abstentions, the motion carried.**

Youth Committee Report

Ms. Wood gave the Youth Committee report in the absence of Ms. Erin Black, Committee Chair. She reported that the Youth Committee met on September 20, 2022. Ms. Wood stated that Mr. Bishop reviewed the August Youth program budget report with the committee and noted that spending was tracking well with 17% of the year already passed. He also presented a budget modification. Ms. Wood shared that this modification impacts multiple line items and increases the budget by \$33,304.55 (\$487,991.12 to \$521,295.67) using unobligated funds. She stated that there is still a significant balance of unobligated Youth funds totaling about \$96,000. She noted that the modification would allow for CellBotics training, Driver's Ed. training, Work- Based Learning, and will help cover costs for partnerships. **All were in favor of accepting the modification as presented. Mr. Bill Brasington abstained.**

Ms. Wood shared that Ms. Anna Oswald, ACHIEVE Director, presented the August Dashboard and Newsletter, and said that the program is looking to build stronger relationships with The Adult Learning Center and Adult Education, who have been great partners. She shared that Ms. Oswald will be following up with students of those programs who express interest in ACHIEVE in October. Ms. Wood reported that Ms. Oswald shared that the program had 40 GEDs last year and Ms. Angermeier stated that might be the most in program history.

Fourth-quarter performance numbers were shared. It was noted that the 176.5% in measurable skills gain overall in the rolling 4th quarter probably helped carry the state. Ms. Wood stated that the contractors and UWB staff have worked through performance negotiations for PY22 and PY23.

Ms. Wood shared that Midlands, another local area, hosts a Youth of the Year award recognizing youth participants for their dedication to the program. A draft of the nomination criteria was shared with the committee for review. It was proposed that the award be named after Mr. Curtis Anderson, to honor and remember him for his service to our board and Youth Committee. Ms. Wood noted that further discussion would take place at a future date to finalize the nomination criteria and award. She shared that the ACHIEVE Program would submit nominations to the committee. With no questions, the report was concluded.

Disabilities Committee Report

Ms. Jennie Thomas, Committee Chair, reported that the Disabilities Committee met on September 13, 2022. She stated that the committee discussed the Bryant Center, in partnership with the Middle Tyger Area Council of OneSpartanburg, hosting a breakfast on September 29, 2022, for the local business community. She shared that the purpose of the event was to increase awareness of available resources regarding disability employment. Ms. Thomas noted that the goal was between 50-75 business representatives and the committee held a discussion to ensure that there would be no overlap on topics. It was also recommended that a survey be sent after the event to gather ideas for future topics/events. Ms. Thomas gave an overview of the success of the event to the board. Mr. Norris attended the event and shared that he received a lot of valuable information as a local employer regarding Work Opportunity Tax Credits and other information beneficial to his company. Ms. Wood thanked Ms. Thomas for the opportunity to participate.

Ms. Thomas reported that Ms. Wood shared that Spartanburg County has not made a decision regarding the request for a driving simulator and shared that the committee was informed that County Council is still reviewing recommendations.

Ms. Thomas reported that Ms. Wood shared that the committee does have approximately \$1,000 to spend this program year to support the work of the committee, and feedback from the September 29, 2022, event will help guide the committee on next steps. The goal is for a possible event in the spring of 2023. With no questions, the report was concluded.

Executive Committee Report

Mr. Jacobs, Committee Chair, reported that the Executive Committee met on September 19, 2022. He reported that Mr. Bishop, shared the budget report for August 2022 and noted that the year is off to a good start with well-balanced spending. He shared that Mr. Bishop stated that the funds from the Resiliency Grant have helped to offset some of the salary expenses for Ms. Wood and himself.

Mr. Jacobs reported that Ms. Angermeier shared that staff is reviewing the list of eligible training providers and informed the committee about a client that did not pass a credential test after completing training. He shared that the client submitted a request to go through training again with the assistance of WIOA funds (at full price), but the client was denied additional training. Mr. Jacobs reported that Ms. Angermeier shared that denied individuals and providers that are removed can submit an appeal to the local board and shared that the One Stop Committee will be reviewing the list of providers and recommending a policy for removal

regarding poor performance. Mr. Jacobs noted that no appeals have been received and the window to submit one for the above situation has passed.

Mr. Jacobs reported that Mr. Bishop gave an overview of the P-17 Federal Funding Policy Amendment and shared that the policy was issued locally in 2018. He stated that Ms. Angermeier added that the state is finally implementing its version and Mr. Bishop noted that the percent of funding breakdown must be on all outreach material used to promote WIOA programs. Mr. Jacobs reported that Ms. Wood shared that the material may contain a link directed to a website where the funding breakdown can be detailed. He stated that Mr. Bishop noted that he is updating the internal policy to comply by November 2, 2022. ***All were in favor of updating the internal Federal Funding Policy.***

Executive Director Update

Ms. Angermeier shared that Ms. Crosby was recognized by the state board as the Outstanding Staff of the Year. Ms. Angermeier mentioned some of the things Ms. Crosby and her team have been working on to increase relationships with employers. She shared that they will have a sector strategies reignite meeting soon and informed the board of the efforts of Mr. Ryan Collins, who will be speaking at the next full board meeting.

Ms. Angermeier reminded everyone about the PY21 Performance Recognition Cookout at Cleveland Park on October 26, 2022. She also informed the board of her progress with the Local and Regional Plans. She noted that Zoom meetings would be scheduled for review of both plans and reminded the board that this is something that takes place every two years.

Other Business

Ms. Cherie Pressley, South Carolina Department of Commerce Upstate Workforce Advisor and UWB Board Member, shared that every 5 years the Department of Commerce is required to pull data to determine program electives based on workforce needs. She shared that the Upstate has a comprehensive list that is provided to parents and reviewed at every IGP meeting to make them aware of career options to help guide their children. The report shows the gap interest vs. employer needs/availability. Ms. Pressley shared that she would follow up with an email version for distribution to board members.

Ms. Nikki Burgess, SC Works Project Director, shared that the Kohler Vitreous Division is closing, which is one of three divisions in their Spartanburg facility. She said that this would affect 133 individuals. She noted that they are hoping to absorb some employees into the other divisions.

Adjournment

With no other business or discussion, the meeting was adjourned at 9:26 a.m.

Next meeting date: January 9, 2023