



UPSTATE WORKFORCE BOARD ONE STOP COMMITTEE MEETING January 12, 2024, Noon at SC Works

Committee Members Present:

Ms. Betty Guzzo
Ms. Judy Horton
Ms. Kathy Jo Lancaster
Mr. Ken Moon
Mr. Nathan Norris, Chair

Committee Members Absent:

Mr. Marion Littlejohn

Guests Present:

Ms. Ann Angermeier
Mr. Brent Bishop
Ms. Dana Hudgins
Ms. Nikki Burgess
Mr. Kenneth Taylor
Ms. Anne Brock-Trail
Ms. Mary Beth Walters
Ms. Nikoya Shaw

Welcome

Mr. Nathan Norris, Committee Chair, called the meeting to order at 12:00 p.m. and welcomed those in attendance.

Financial Report

Mr. Brent Bishop, UWB Finance Manager, shared the November 2023 budget report. He noted that things are tracking well. He also discussed how additional grants are offsetting some line items on the primary grant.

Mr. Bishop presented a budget modification to the group. He shared that the main change is obligating \$30,000 in Adult funding from unobligated funds. There are also multiple line items shifts and a transfer from Dislocated Worker to Adult. Ms. Ann Angermeier, UWB Executive Director, shared that 70% of funds must be spent and 80% must be obligated annually. ***Ms. Judy Horton made a motion to approve the modification as presented. Mr. Ken Moon seconded the motion. With no abstentions, the motion carried.***

SC Works Concerns

Ms. Angermeier shared that there were issues with partners not following standard operating procedures such as dress code and recruitment event flyers. She noted that the Operator was getting pushback when trying to enforce these procedures. Ms. Nikki Burgess, SC Works Project Director, will be updating all procedures over the coming months to ensure they are current. She also shared that the updates would be presented to the One Stop Committee to have documentation if the concerns continue and need to be addressed at a higher level.

Ms. Dana Hudgins, UWB Associate Director, shared that she was watching the performance measures. She stated that Dislocated Worker Credentials is an area of concern. Ms. Hudgins noted that the issue with Dislocated Worker Credentials is that the cohorts are small and drastically impact performance, even if a client leaves training to enter employment.

SC Works Update

Mr. Kenneth Taylor, SC Works Greater Upstate Operations Manager, reported on the JIT and dashboard reports for December 2023. He highlighted the total center traffic in each county, Talent Development Specialist (TDS) caseloads by county, WIOA Orientations and how many clients entered training. Mr. Taylor noted a 98% satisfaction rate was reported in the customer service survey. The dissatisfied responses were Unemployment Insurance related.

IWT Recommendations

Ms. Hudgins provided the committee with an update on how the IWT process works locally. Ms. Mary Beth Walters, SC Works Regional Business Solutions Manager, gave an IWT presentation for the benefit of the group and reminded the committee how IWT is used. Ms. Hudgins shared that only \$25,000 was initially requested from the IET grant, but this can be increased by requesting a modification from the state. The modification will shift funds from other line items and will not increase overall funding in the IET grant. She reviewed each employer request and score. After discussion it was proposed to approve and fund six applications for a total of \$74,410. Ms. Hudgins also shared that while the grant goes through September, applicants were made aware that training needed to be completed by July 31, 2024. ***Mr. Ken Moon made a motion to approve funding the six applications totaling \$74,410. Ms. Judy Horton seconded the motion. With no abstentions, the motion carried.***

Other Business

Ms. Hudgins shared that the Northside project has been delayed yet again. With the stay at the BTC building being extended, it is necessary to move the ACHIEVE program, Equus staff and DSS staff to another suite in the building. The DJJ space across the hall from the SC Works offices will soon be open and available. The building is willing to rent the space at the same lease rate that we are currently paying. If approved by partners, she noted that the move may occur in February.

Ms. Hudgins shared that the DJJ Program in Union kicked off this week. She noted there were eight in the first cohort ages 16-17. Ms. Latoya Council, SC Works Facilitator, is conducting weekly classes for the pilot program.

Ms. Nikki Burgess shared that twenty-three counselors from the Union County School District came to SC Works to take the WIN test to better understand what students experience when testing.

Ms. Kathy Jo Lancaster shared that Union would soon be celebrating its first year of offering transportation service and noted that the ridership has primarily been individuals riding to work. She gave a brief program overview and the partnerships that have made it possible.

Adjournment

With no further business or discussion from the floor, the meeting was adjourned at 1:03 p.m.

The next meeting will be held March 1, 2024.