



UPSTATE WORKFORCE BOARD DISABILITIES COMMITTEE MEETING

April 27, 2018

9:00 A.M.

Vocational Rehabilitation Center – Bryant Center

Present:

- Ms. Jennie Thomas, Committee Chair
- Mr. Wayne Gregory, Committee Member
- Ms. Jennifer Pitts, Committee Member
- Ms. Sandy Jordan, Committee Member
- Dr. Brian Nottingham, Committee Member
- Ms. Dana Wood, UWB (via conference call)
- Ms. Alice Lang, UWB

Welcome and Introductions

The meeting was called to order at 9:05 a.m. by Ms. Jennie Thomas, Committee Chair. Ms. Thomas welcomed committee members.

Event Overview (review program outline)

Ms. Dana Wood reported that she and Ms. Jennie Thomas met with Mr. Chuck Ewart, the moderator, for the upcoming event. Ms. Wood led a discussion about the agenda for the Invisible Disabilities in the Workplace event scheduled for May 11th. A discussion ensued about the time slots on the agenda. It was acknowledged that they had to be brief in order to fit everyone into the time allotted. Ms. Wood said that the moderator will make sure all questions are held until the Q & A period after the presentations. The event program will feature the agenda on the front and a list of biographies of all the speakers on the back. Ms. Wood said she would send an Excel spread sheet, listing the names of registered attendees, to the committee. Ms. Wood encouraged the committee to send invitations to their business contacts.

There will be several booths open during the registration period from 11:00 a.m. to 11:30 a.m., including one for Veterans represented by Mr. Eric McAbee and his team. Dr. Brian Nottingham confirmed that they will be there. Attendees will be able to visit the booths and speak to vendors both before and after the event.

Ms. Wood has been contacting the speakers to verify their time slots and audio/visual needs. Lunch will be provided by Midway BBQ. Ms. Wood plans to send an email to all registrants, asking

them to arrive early so that they are seated and ready to begin at 11:30 a.m. Ms. Wood and other workforce board staff members will arrive at 10:00 a.m. to begin the set-up. She said it would be helpful if other committee members could arrive early as well to assist with the set up.

Vendor Discussion

Ms. Dana Wood said that there are a good number of vendors lined up, including ABLE SC, The Charles Lea Center, Vocational Rehabilitation, Veterans, and Mental Health. Ms. Sandy Jordan requested that we provide a handout that lists information about each vendor and what each organization does. The committee liked this idea. Ms. Jordan volunteered to assist Ms. Wood with this handout. Ms. Wood said she had not heard back from the HR Association about getting education credits for the event.

Update on ADA Facility Recommendations

Ms. Dana Wood shared with the committee that she has been very fortunate to have landlords who have been very receptive to all of the facility recommendations that have been requested. For the Upstate Workforce Board offices, our building manager has already installed new door knobs, added automatic flushers in the restrooms, and adjusted the door tensions. She has already spoken to contractors about fixing the front sidewalk to meet ADA specifications. She has not asked us to cover any of the costs. She got the work started within the next day after we requested the modifications.

A meeting has been scheduled with the landlord of the SC Works Cherokee office.

For the SC Works Spartanburg office, Ms. Wood has spoken to SCC on multiple occasions. She determined that the recommendation regarding the front door, was incorrect. The door is compliant, but it could be better. SCC had already determined that the parking lot slope was off, due to the fact that the contractor never followed through on changes identified during the construction process. It will cost anywhere from 10 to 14 thousand dollars to fix the grade, but SCC is committed to making the correction.

There are plans to move from the SC Works Union location, so we did not want to spend money on changes to that building. Ms. Wood reiterated that we have made great progress in making sure our buildings are accessible to all who use our services.

Closing:

Ms. Jennie Thomas gave her thanks to the committee for taking up this issue. She also thanked Ms. Dana Wood for taking the initiative on this and many other projects. Finally, she asked committee members to remember to thank Mr. Craig Jacobs for his sponsorship of the May 11th event.

Other Business and Adjourn:

With no further business, the meeting was adjourned at 9:30 a.m.

The next meeting will be August 30, 2018, at 8:30 a.m., at The Bryant Center.



**Upstate Workforce Board
Disabilities Committee Meeting**

**April 27, 2018
9:00 a.m.
The Bryant Center**

Facilitated by Ms. Jennie Thomas, Committee Chair

9:00 AM

Welcome & Introductions

9:05 AM

Event Overview (review program outline)

9:25 AM

Vendor Discussion

9:45 AM

Update on ADA Facility Recommendations

10:00 AM

Adjourn

**Next Meeting Date:
August 30, 2018**



Invisible Disabilities in the Workplace

Friday, May 11, 2018

11:30 a.m. - 1:00 p.m.

Spartanburg Community College Tyger River Campus

11:00 a.m.	Registration/Vendor Booth Visitation	
11:30 a.m.	Lunch (Midway BBQ)	
11:30 a.m.	Welcome	Ms. Jennie Thomas, Disabilities Committee Chair
11:35 a.m.	Introduction of Speakers	Moderator, Mr. Chuck Ewart, The Ewart Group
11:40 a.m.	Mental Health	Ms. Tricia Williams, Greer Area Mental Health
11:45 a.m.	PTSD Presentation	Mr. Craig Burnett, INSERT
12:00 p.m.	Asperger's, Autism and Intellectual Disabilities	Dr. Joe Ryan, Clemson LIFE
12:20 p.m.	Depression/Anxiety	Dr. Lorell Gordon, Gordon Consulting and Counseling
12:35 p.m.	Occupational Therapy	Ms. Tanya Lambert, SC Vocational Rehabilitation
12:45 p.m.	Q&A	Mr. Chuck Ewart, The Ewart Group
1:00 p.m.	Closing Remarks	Mr. Chuck Ewart, The Ewart Group

Thank you to our sponsor:

Mr. Craig Jacobs, Spencer Hines Properties



Special thanks to the Upstate Workforce Board's Disability Committee for planning today's event.