



## UPSTATE WORKFORCE BOARD ONESTOP COMMITTEE MEETING MINUTES

September 30, 2020

12:00 PM

Conference Call

### Present:

Mr. Robbie Faucett, Committee Chair

Ms. Betty Guzzo, Committee Member

Mr. Craig Jacobs, Committee Member

Mr. Deivis Henao, SC Works

Mr. Doug Stephenson, SC Works

Ms. Johnnie-Lynn Crosby, SC Works

Ms. Ann Angermeier, UWB

Mr. Brent Bishop, UWB

Ms. C. J. Jackson, UWB

Ms. Nikoya Shaw, UWB

Ms. Dana Wood, UWB

### Welcome

The meeting was called to order by Mr. Robbie Faucett at 12:02 p.m.

### Financial Report

Mr. Brent Bishop, UWB CFO, presented and reviewed the Equus budget report through August 2020. He noted that cost sharing reimbursements have not yet been received by partners for the first quarter, causing several lines to run high. Mr. Bishop shared the status of two other grants, one showing Rapid Response spending and the other showing restored funds from the state. Ms. Dana Wood, UWB Associate Director, shared that billing has been a bit off as a result of Pam Morris, SC Works Greater Upstate Project Accountant, being out of work for an extended period.

Mr. Bishop presented a budget modification that reflects a \$50,000.02 decrease in the net contract. He informed the group that the restoration funds recently received from the state would offset the reduction. ***All committee members voted in favor of presenting the modification to the board for approval. There were no abstentions.***

### SC Works Update

Mr. Doug Stephenson, SC Works Project Director, reviewed the Just in Time Report for August 2020. Mr. Stephenson shared that the center is well ahead of meeting their goals for Adult/Dislocated Worker

(A/DW) enrollments and On-the-Job-Trainings (OJT). He gave a correction to the percentages for training target sectors.

Mr. Stephenson shared the dashboard report with the committee. Mr. Stephenson noted that orientations and workshops are all virtual, and it seems to work just as well as in-person. They are still practicing social distancing measures in the centers. He also shared that the centers have had higher volumes of traffic as a result of changes to the verification process for Unemployment Insurance claimants.

### **Performance Concerns**

Ms. Wood shared the performance negotiation process for Program Years '20 and '21. Ms. Wood noted that the metrics will be higher than those in past years, but the programs are committed to doing their best to meet performance. Ms. Wood added that in previous years many measures were exceeded, but that will likely no longer be the case moving forward.

### **BST Survey Update**

Ms. C. J. Jackson, UWB consultant, updated the committee on the August survey results. She shared that she reached out to 82 companies to conduct surveys and stated that many companies in the system use a third party company to fill out job postings. Ms. Jackson shared the communication process she used for retrieving survey feedback. She reported that the results were across the board. Many were satisfied with the service they received, and there were several who commented that they did not have contact with a SC Works staff person or were disappointed. Ms. Wood made the group aware that Ms. Jackson received 32 surveys and that having a staff person solely responsible for surveys yielded more data results on labor market exchange. She also made the group aware that feedback, minus company details, will be shared with Ms. Johnnie-Lynn Crosby, SC Works Greater Upstate Regional Director. Ms. Crosby plans to accumulate 3 months' worth of data to establish trends before working with SCDEW on areas for improvement. Ms. Wood shared a few survey responses with the committee.

### **BST- Employer Account Clean-up**

Ms. Wood informed the committee that Ms. Crosby and her team plan to perform a system clean up. Ms. Crosby shared that the goal is to get SCWOS employer accounts into one of two statuses, active or locked out. She shared that there are accounts in the system that were not verified. All staff, DEW and WIOA, are working on this clean up.

### **Client Success Interview**

Ms. Wood shared a client success interview with Mr. Donnie Eison, a participant of the SC Works Center in Union who obtained his Commercial Driver's License (CDL).

**Adjournment**

With there being no additional business, the meeting was adjourned at 12:53 p.m.

**The next meeting will be held January 6, 2021.**