

Training Activity	Local Requirements	Training Time Limit	Cost Limit (Lifetime)
Targeted In Demand Industries for Upstate Workforce Investment Area	<ul style="list-style-type: none"> • Advanced Manufacturing • Healthcare • Logistics • Distribution • Retail • Construction Trades 	Should not exceed 2 years	\$6,000 per year up to \$12,000 for a max of 2 years Includes all required training related expenses up to \$2000 of the \$12,000 max
Training Percentage Requirements for ITA's	WIOA training funds have been prioritized by the Upstate Workforce Board. SC Works Upstate must adhere to the following training percentages when approving clients for training. <ul style="list-style-type: none"> • A minimum 60% of training dollars must be available for Advanced Manufacturing training. • A minimum 15 % of training dollars must be available for Construction Trades training. • A maximum of 25% of funds can be used on occupations that fall within the above in demand occupations (to exclude Advanced Manufacturing and Construction Trades) 	Should not exceed 2 years	\$6,000 per year up to \$12,000 for a max of 2 years Includes all required training related expenses up to \$2000 of the \$12,000 max
Individual Training Accounts – ITA	Subject to the regularly in demand occupation within the industries listed above. Training should not be approved for occupations that do not meet a minimum of \$12.00 per hour entry wage (based on local LMI).	Should not exceed 2 years.	\$6,000 per year up to \$12,000 for a max of 2 years Includes all required training related expenses up to \$2000 of the \$12,000 max
On The Job Training	Standalone training in demand occupations; may be coupled with classroom training only if industry typically requires experience for entry level workers. No more than 5 slots or 25% of an employer's workforce (whichever is less) per year per employer.	6 months maximum (time period should be customized based on the specific skill gaps of the participant) Registered Apprenticeship may be up to 2 years	\$6,000 per slot Up to \$12,000 for Registered Apprenticeship
Work Experience	See Statement of Work for details related to WE program.	12 weeks	\$4,800
Pre-Vocational Training (Includes Skill Upgrades)	GED, ESOL, remedial training, WorkKeys preparation, basic computer skills, skill upgrades, skill gap training and other training that enhances employability in demand occupations.	2 years for GED or ESOL (continuous engagement required, if available) 6 weeks for 215's 12 weeks for all others	\$3,000 (combined, not per activity)
Training Related Costs (required by the school or employer)	Books, tools, uniforms, testing for certification/licensure, physicals, immunizations, graduation fees (audit fee, not cap and gown), other required.	N/A	\$2,000 of the \$12,000 max (combined, not per item)
Bachelor's Degree Programs	Should a Bachelor's Degree Program be requested by a participant and be deemed appropriate by the LWIA the participant must be able to complete the program in two years or less.	Should not exceed 2 years	\$6,000 per year up to \$12,000 for a max of 2 years

All training scholarships (ITA's) must be approved by the SC Works Upstate Project Director or designee using the above guidelines. A waiver may be submitted to the Upstate Workforce Board office should a client be eligible and suitable for training outside the scope of the above boundaries. Labor Market Information is required with waiver requests.