



Upstate Workforce Board

Meeting Minutes

November 21, 2016

8:30 a.m.

Spartanburg YMCA

Board Members Present

- Mr. Curtis Anderson, Chair
- Mr. Wade Ballard
- Mr. Shelley Blount
- Mr. Bill Brasington
- Mr. Ryan Childers
- Ms. Tammy Cooley
- Mr. Chuck Ewart
- Mr. Robert Faucett
- Mr. Wayne Gregory
- Ms. Elizabeth Guzzo
- Ms. Pamela Kennedy
- Ms. Cherie Pressley
- Mr. Carter Smith
- Ms. Jennie Thomas
- Mr. Carter Smith
- Ms. Jennie Thomas
- Ms. Marianne Van Fossen
- Mr. David Wall
- Ms. Martha Young

Board Members Absent

- Mr. Jim Cook
- Mr. Craig Jacobs
- Ms. Kathy Jo Lancaster

UWB Staff Present

- Ms. Ann Angermeier
- Mr. Brent Bishop
- Ms. Alice Lang

Guests Present

- Ms. Kathy Bell
- Ms. Rochelle Brown
- Ms. Johnnie-Lynn Crosby
- Ms. Lajuana Denesha
- Mr. Isaac Dickson
- Mr. Dwayne Hatchett
- Ms. Helen Merriweather
- Mr. Zach Nickerson
- Ms. Renee Standberry
- Ms. Kara Tanenbaum

Welcome

Mr. Curtis Anderson, Chair of Upstate Workforce Board, called the meeting to order at 8:35 a.m.

Approval of Meeting Minutes

The minutes of the September 19, 2016 meeting were reviewed. Mr. Wayne Gregory pointed out one error in that he was marked both present and absent, when in fact, he was absent from that meeting, so that needed to be corrected. ***Mr. Wayne Gregory made a motion to accept the minutes with one correction. Ms. Betty Guzzo seconded the motion. There were no abstentions and the motion carried.***

Special Guest

Board members heard a presentation from Dr. Frank Rudisill, Dean and Professor of Management of the Johnson College of Business and Economics at USC-Upstate. Dr. Rudisill gave a PowerPoint presentation about the history and mission of the business college. Dr. Rudisill then introduced Bryan Brady, the new Director of the Green House Business Incubator, who explained the services offered to start-up

businesses, including office space, mentoring and student internships. On the weekend of February 24 to 26, they will hold a “Start-up Weekend,” during which the 10 best businesses will be selected, based on the company pitches. Ms. Ann Angermeier, Executive Director of UWB, thanked Dr. Rudisill and Mr. Brady for their efforts in helping area businesses.

One Stop Committee Report

Mr. Shelley Blount, Committee Vice- Chair, reported on behalf of the One Stop Committee. The committee met on November 10, 2016. The SC Works Operating and Rapid Response financials for the first quarter (July 2016 through September 2016) were reviewed. The management fee and the utilities and telephone expenses were the only items over 25%. Of the \$7,000 budget line for Outreach, \$3,000 will go towards an Outreach video. \$425 was spent on the Poverty Simulation event. The remaining Outreach money will be spent on advertising to promote the new Gaffney SC Works location and the relocation of Church Street DEW staff in Spartanburg.

The committee also spent time reviewing all the details of the Grant Modification Request for ResCare.

The committee recommended approval of the Grant Modification as requested. The Board voted unanimously to approve the Grant Modification Request with no abstentions.

Another project which the committee worked on was scoring the 12 applications that requested Incumbent Worker Training (IWT) funds. Local employers applied for \$193,955.50 in funds, but the Upstate Workforce Board had only \$83,113.00 to allocate. Based on the scoring and the amount of funds available, the top nine companies were chosen to receive IWT funds. A discussion ensued about advertising of the program. Ms. Ann Angermeier reported that this is the second year that no Union County business has submitted an application. Mr. Shelley Blount noted that only one Cherokee County business applied, and they received the lowest ranking because they had received IWT training funds last year. Board Chairman Curtis Anderson asked how the information about the IWT training program is transmitted to the business community. Ms. Johnnie-Lynn Crosby answered that they send the information to all of the media, and directly to economic developers, local colleges and chambers of commerce. A discussion ensued and it was agreed that advertising of the program needs to be improved. ***The committee recommended approval of the IWT training awards based on the ranking of the top nine company applications. The Board voted unanimously to approve the IWT training awards, as recommended by the One-Stop committee, with no abstentions.***

Mr. Shelley Blount completed his report by stating that the estimated move-in date for DEW at SC Works is December 9th. Gaffney SC Works is looking at a move-in date of December 1st and 2nd. Pam Kennedy reported that DEW should be completely relocated into the Spartanburg site by December 16th.

Executive Committee Report

Mr. Curtis Anderson, Committee Chair, reported for the Executive Committee. The committee met on November 14, 2016. Mr. Brent Bishop presented the budget at that meeting and showed that printing was the only item tracking over 25%.

The committee also learned that there have not been very many layoffs in the Upstate, so UWB is looking to transfer almost 40% of the funds from the Dislocated Worker program to the Adult Program. Ms. Ann Angermeier explained that they do this every year and get annual approval for one program year only, but would appreciate having the authority to transfer the funds as necessary every year.

The committee recommended the approval of the 40% transfer of funds and additionally recommended that the Board give UWB staff the authority to transfer funds as necessary in perpetuity. The Board voted unanimously, with no abstentions, to approve the 40% transfer of funds, and additionally to give UWB staff the authority to transfer funds as necessary in perpetuity.

The committee also worked on reviewing the updated policies. Most of the changes were minimal, like changing the acronym WIA to WIOA or WIB to UWB.

The committee recommended the approval of the updated policies P-04 Instruction Letter, P-07 Purchasing Policy and Procedures, P-08 Social Media and P-09 Company Vehicle Usage. The Board voted unanimously, with no abstentions, to approve updated policies P-04, P-07, P-08 and P-09.

Youth Report

Mr. Curtis Anderson, Committee Chair, reported for the Youth Committee. The committee met on November 9, 2016 at the YouthStop. The committee reviewed the program budgets for ACHIEVE and The YouthStop (July 2016 to September 2016), Dashboards and progress reports. The committee also discussed the Work-based Learning Update. Ms. Helen Merriweather of ACHIEVE explained that the youth programs are required to spend 20% of their funds for Work-based Learning. Ms. Kathy Bell of YouthStop said that employers have been eager to help, but the challenge has been working with the schedules of the students they serve. Mr. Curtis Anderson said it is an extremely good program because the students are mentored one-on-one. He reported that the Youth Committee is planning to hold an Employer Appreciation Banquet and invited Board members to talk to fellow Board member Cherie Pressley about getting involved. Ms. Ann Angermeier noted that financial support by Board members for this event would also be appreciated.

Disabilities Committee Report

Ms. Jennie Thomas, Disabilities Committee Chair, reported on behalf of the Disabilities Committee. The committee met on November 17, 2016.

Ms. Thomas said that they are working to build the committee and plan the next training event. This time it will be directed towards employers, centered in the Upstate, to teach them the positive aspects of hiring people with disabilities. Danielle Gibb, from Senator Tim Scott's office, attended the meeting. The committee agreed to hold the training event in May 2017 and that they would like to work with Senator Scott's office and Sandy Jordan of ABLE SC to draw on their experience and contacts. Another issue they are working on is a monthly list of Disability Tips to be shared with staff and partners.

Executive Director Update

Ms. Ann Angermeier, Executive Director, reported that the Battle of the Ages Workforce Summit has been rescheduled to February 1, 2017. This will allow more time to get the business people attending and involved.

Mr. Bill Barnet wants the UWB to partner with the Spartanburg Regional Healthcare System (SRHS) to do construction training for individuals from the Northside of Spartanburg. SRHS said they could take 30 people for training.

On December 15th, UWB will host a Cyber Patriot breakfast meeting for area school superintendents and their IT staff. A speaker will be coming in for the event. This is good for our students and the economy as all companies need cyber security personnel. The Showcase event went very well.

Other Business

Mr. Curtis Anderson recognized two former UWB staff members who were in the audience. He thanked Ms. Kara Tanenbaum, former Executive Assistant, and Mr. Dwayne Hatchett, former Workforce Solutions Manager, for their years of service to the UWB.

Adjournment

With no other business or discussion, the meeting was adjourned at 9:45 a.m.

Next meeting date: January 23, 2017