

**WIA INSTRUCTION LETTER**

**INSTRUCTION NUMBER:**        **WIA 04-04**    (Replaces WIA 03-03)

**TO:**    ALL WIB AND ONE STOP STAFF  
         SATELLITE SITE OPERATORS  
         ONE STOP PARTNERS

**SUBJECT:**    SELF-SUFFICIENCY DEFINITION FOR THE UPSTATE WIA

<b>DATE</b>	<b>DATE</b>	<b>DATE</b>
<b>ISSUED:</b> <u>November 1, 2004</u>	<b>EFFECTIVE:</b> <u>November 1, 2004</u>	<b>EXPIRES:</b> <u>Indefinite</u>

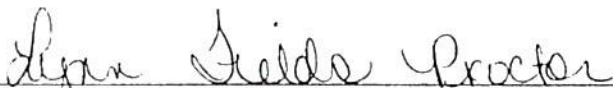
**PURPOSE:** The purpose of this instruction is to revise the self-sufficiency definition for adults seeking WIA Services in the Upstate Workforce Investment Area.

**BACKGROUND:** The Upstate One Stop Partners approved a recommendation to increase the Upstate self-sufficiency definition to 200% above the 100% lower living standard income level guidelines. The Upstate WIB approved this recommendation during the November 1, 2004 meeting.

**ACTION:** Self-Sufficiency for adults seeking services through WIA shall be defined as a family earning a family income 200% above the 100% lower living standard income level guidelines as dictated by the Department of Labor. This definition may also be used in determining successful completion of WIA services for an adult that obtains employment and is exited from the program.

This change supercedes the current One Stop grants and five year plan reading of self sufficiency for adults. The definition for dislocated workers' self-sufficiency has not been changed and remains at earning 85% of the hourly dislocation wage.

**INQUIRIES:** Should you have any questions concerning this instruction, please contact Lynn Fields Proctor at telephone number (864) 596-2028, fax number (864) 596-2199, or by email at [lynnfields@upstatewib.org](mailto:lynnfields@upstatewib.org).

  
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Lynn Fields Proctor – Upstate Workforce Investment Board

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