

Contact:

Ms. Johnnie-Lynn Crosby
SC Works Upstate/Greenville
220 East Kennedy Street
Spartanburg, SC 29302 864.764-1983 (TTY: 711)
jcrosby@scworksgreaterupstate.com

SOLICITATION FOR INCUMBENT WORKER TRAINING GRANTS

SC Works Greater Upstate is now accepting applications for Incumbent Worker Training (IWT) Grants. IWT grant funds will be available for the businesses located in Cherokee, Greenville, Spartanburg and Union counties. The IWT grants are being issued for employers to upgrade the skills of their current employees. IWT grants provide opportunities for training in programs ranging from computer skills to manufacturing skills specific to industries.

Applications received by the deadline will be reviewed by committees of the local Workforce Development Board to determine awards to businesses.

Business located in **Cherokee, Spartanburg, and Union** counties should refer to www.upstaterworkforceboard.org to access the Incumbent Worker training application, checklist and guidelines. Business located in Greenville should refer to <http://www.greenvillewib.com/default.asp> to access application, checklist and guidelines.

Businesses located in Cherokee, Spartanburg or Union, should deliver application, initial IWT trainee form, and self-attestation form in person to SC Works Upstate, 220 E. Kennedy St., Spartanburg, SC 29302, ATTN: Ms. Johnnie-Lynn Crosby, Regional Director of Business Solutions. If delivering by postal mail, please send to SC Works Upstate, P. O. Box 3253, Spartanburg, SC 29304, ATTN: Ms. Johnnie-Lynn Crosby, Regional Director of Business Solutions.

Businesses located in **Greenville County** should deliver application, initial IWT trainee form, and self-attestation form in person or by postal mail to SC Works Greenville, 225 S. Pleasantburg Drive, Suite E1, Greenville, SC 29607, ATTN: Ms. Johnnie-Lynn Crosby, Regional Director of Business Solutions.

Application Deadline Date: 2:00 p.m., Tuesday, January 16, 2018.

No late applications, regardless of postmark, will be considered.

Funding notifications will be issued via email within 2 weeks of the deadline and signing sessions will be scheduled the same week. For questions, please contact Ms. Johnnie-Lynn Crosby, SC Works Regional Director of Business Solutions, at jcrosby@scworksgreaterupstate.com or 864.764.1983, TTY 711.

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