



Upstate Workforce Board Meeting Minutes
June 1, 2020 - 8:30 a.m.
Virtual Meeting

Board Members Present

Mr. Curtis Anderson
Mr. Wade Ballard
Mr. Bill Brasington
Mr. Jay Coffey
Mr. Jim Cook
Mr. Robbie Faucett
Mr. Wayne Gregory
Ms. Betty Guzzo
Ms. Lisa Hannon
Mr. Tony Henderson
Mr. Craig Jacobs
Mr. Evander Thomas
Ms. Jennie Thomas
Mr. Carter Smith
Mr. David Wall

Board Members Absent

Mr. Shelley Blount
Ms. Anne Brock-Trail
Mr. Chuck Ewart
Ms. Cherie Pressley

UWB Staff Present

Ms. Ann Angermeier
Mr. Brent Bishop
Ms. Nikoya Shaw
Ms. Dana Wood

Guests Present

Ms. Kathy Bell
Ms. Rochelle Brown
Ms. Johnnie- Lynn Crosby
Ms. Michelle Hawkins
Ms. Helen Merriweather
Ms. Melissa Rodgers
Mr. Warren Snead
Mr. Douglas Stephenson

Welcome

Mr. Wade Ballard, Chairman of the Board, called the meeting to order at 8:34 a.m.

Approval of Meeting Minutes

The minutes of the March 9, 2020 meeting were reviewed. ***Mr. Jim Cook made a motion to accept the minutes as written. Mr. David Wall seconded the motion. There were no abstentions and the motion carried.***

Special Recognition

Mr. Ballard acknowledged Mr. Shelley Blount and Ms. Lisa Hannon, Board Members, for their service to the Board as their terms end. Ms. Angermeier stated that Mr. Blount has been on the board for about twenty-five years. She informed the group that a reception will be held for him at the Piedmont Club once things open back up for events. Ms. Hannon, Youth Committee Chair, acknowledged the work of the YouthStop program as the program closes. Ms. Kathy Bell, YouthStop Director, expressed appreciation to the board for their partnership and providing the opportunity to change the lives of youth in the Tri-County area. Ms. Ann Angermeier, UWB Executive Director, shared that the YouthStop participants will be served by ACHIEVE until

July 31, 2020. A RFP for WIOA Youth Services is out for bid as the scope of work and funding changed enough to warrant a new bidding cycle.

One Stop Committee Report

Mr. Robbie Faucett, One Stop Committee Chair, reported that the One Stop Committee met virtually on April 13, 2020. Mr. Faucett shared that at the meeting, the PY19 financials through March were reviewed by Mr. Brent Bishop, UWB CFO. He reported that Mr. Douglas Stephenson, SC Works Project Director, reviewed the Monthly Dashboard Report for March 2020. Mr. Stephenson shared that Workforce Innovation and Opportunity Act (WIOA) attendance at workshops and orientations has dropped due to Coronavirus Disease (COVID-19), but they are continuing to offer them virtually. Ms. Wood, UWB Associate Director, gave a review of the center's response to COVID-19 and she reminded the group that the decision was made to close the SC Works centers to the public on March 20, 2020. Mr. Faucett shared that Ms. Wood also made the group aware that WIOA staff are continuing to work during this time (rotating schedules between home/office). Mr. Faucett reported that the state has made available \$100,000 per local area to serve future anticipated Dislocated Workers, but there was some uncertainty about how many customers will need our services. Mr. Faucett shared that Ms. Wood informed the group that the funds will cover staff time associated with serving Dislocated Workers and the remainder will cover occupational training, OJT and supportive service costs. Mr. Faucett reported that Ms. Angermeier shared that virtual job fairs are being looked into to use in Greenville and our three counties. With no questions, the report was concluded.

Ms. Wood shared with the board that PY20 allocations from SCDEW have not come in yet, but ResCare has a draft budget prepared for the committee to approve for recommendation to the board. She shared that a poll vote will be sent out in the next 2-3 weeks. A cut in funding is expected.

Ms. Ann Angermeier opened the floor to Ms. Johnnie-Lynn Crosby, SC Works Greater Upstate Regional Director of Business Services, to share the results of their virtual job fair. Ms. Crosby shared that their first ever virtual job fair was conducted on May 7, 2020. She shared that 534 attended the job fair. Ms. Crosby reported that feedback from both jobseekers and employers was positive and they expressed satisfaction with how user friendly the virtual site was. She shared that the next job fair will be held in July. Mr. Curtis Anderson, Board Member, asked Ms. Crosby about the demographic data obtained. Ms. Crosby stated that her team will capture data on the demographics at the next job fair.

Quarter 3 performance

Ms. Dana Wood shared third quarter performance data with the group with all performance measures being met.

Youth Committee Report

Ms. Wood reported that the Youth Committee met virtually on April 20, 2020. She shared that Mr. Bishop reviewed the finances for this meeting and reported that the programs are tracking well with spending and were ahead of schedule with work experience expenditures. She reported that both youth programs briefly

reviewed program reports and dashboards. She shared that the Skills USA competition was cancelled due to COVID-19 and the group had a discussion about doing a separate construction fair in the future.

Ms. Wood shared with the group that the Youth Committee had a virtual emergency committee meeting on May 15, 2020. She shared that the YouthStop program will be ending on June 30, 2020. As a result, a RFP will be released and a subcommittee was formed to review proposals. In order to ensure proper procurement, ***The Youth Committee recommends that the board approve a change to the end date of the current ACHIEVE grant to July 31, 2020, obligate an additional \$16,000 to cover July expenses, and modify line items to accommodate the extension. The recommendation was approved by the board with no abstentions.*** With no questions, the report was concluded.

Disabilities Committee Report

Ms. Jennie Thomas, Disabilities Committee Chair, reported on behalf of the Disabilities Committee. Ms. Thomas shared that the committee met virtually April 29, 2020. She shared that Ms. Wood informed the committee that employer workshops offered in partnership with ABLE SC will now be offered virtually due to COVID-19. Ms. Thomas also shared that Ms. Angermeier reviewed information discussed at their meeting in January regarding an educator event focused on educating school Guidance Counselors and Career Development Facilitators (CDFs) about the resources available to students with disabilities. Mr. Toney Farr, Upstate Regional Career Specialist for the SC Department of Education, participated in the meeting to help facilitate discussion on this event. Ms. Thomas shared that Ms. Wood informed the group that a quote was secured for the video for the website, but recommended that the committee wait on having the video produced with the anticipation of budget cuts this year. With no questions, the report was concluded.

Executive Committee Report

Mr. Wade Ballard, Executive Committee Chair, reported on behalf of the Executive Committee. Mr. Ballard shared with the group that the committee had discussion on the re-opening of SC Works. He reported that the group discussed how the centers will practice social distancing, secure and enforce the use of PPE, perform medical screenings, maintain temperature records for staff as well as partners, and provide security for the protection of center staff. Mr. Ballard reported that Mr. Bishop reviewed the PY19 financials through March and noted that a few items were running ahead, but would balance out by the next report. Mr. Ballard shared that Ms. Wood informed the committee that budget cuts were being anticipated and that both youth programs were made aware. With no questions, the report was concluded.

Adjournment

With no other business or discussion, the meeting was adjourned at 9:29 a.m.

Next meeting date: TBD

