

## **INSTRUCTION LETTER**

**INSTRUCTION NUMBER:** WIOA 16-05, Change 3

**TO:** All Grantees

**SUBJECT:** Homeless Veterans' Reintegration Program

**DATE**

**ISSUED:** November 28, 2022

**DATE**

**EFFECTIVE:** Immediately

**DATE**

**EXPIRES:** Indefinitely

**PURPOSE:** To provide and updated list of U.S. Department of Labor (DOL) Homeless Veterans' Reintegration Program (HVRP) grantees in South Carolina and to identify veterans eligible for service by HVRP grantees. HVRP grantees in SC now includes Second Chance Jobs. No other changes were made to this policy.

**REFERENCE:**

- Training and Employment Guidance Letter (TEGL) 4-16
- Veterans' Program Letter (VPL) 01-21

**BACKGROUND:** Together with partners nationwide, the Department of Veterans Affairs launched the End Veterans' Homelessness initiative, an unprecedented effort to make sure veterans are able to obtain permanent housing and that veterans at risk of homelessness remain housed. One effort related to this partnership is to connect homeless veterans with workforce programs available at American Job Centers (AJCs) to ensure they receive appropriate workforce services. Being connected to the labor market is one step towards self-sufficiency, including the attainment of affordable housing.

**POLICY:** The following HVRP grantees are now operating in South Carolina:

- Fast Forward –Serving Fairfield, Lexington and Richland counties
- Second Chance Jobs – Serving Charleston, Berkeley, Dorchester, Anderson, Greenville, and Spartanburg Counties

HVRP grantees are required to enroll all participants through local SC Works centers. This is to create a sustainable partnership in which grantees understand each other's services and to ensure that participants' employment needs are met. Enrollment occurs when the HVRP participant receives a Wagner-Peyser Act-funded employment service, a JVSG-funded DVOP service or a WIOA Title I-funded service, such as services for adults or dislocated workers. HVRP grantees are responsible for working with appropriate ES, JVSG and WIOA Title I staff in the SC Works centers to facilitate the enrollment of HVRP participants.

**Point of Entry**

The Veterans' Services Intake Form should be used at the initial point of entry in the SC Works center to identify homeless veterans. Homeless veterans meet the criterion of having a significant barrier to employment (SBE) and must be immediately referred to a Disabled Veterans Outreach Program (DVOP) Specialist. If a DVOP is not available, the individual must be referred to a DEW Workforce Consultant for the provision of individualized services.

After an initial assessment, the DVOP or Workforce Consultant will determine if the veteran would benefit from a referral to the HVRP. If so, the DVOP/ Workforce Consultant will schedule an appointment with the HVRP grantee, and ensure that the participant, HVRP grantee, and DVOP/Workforce Consultant will all be in attendance.

If the initial point of entry for the homeless veteran is the HVRP grantee's office, the grantee will set up the appointment with a DVOP/DEW Workforce Consultant, participant, and grantee. The HVRP grantee will make referrals for enrollment in other workforce programs, including WIOA Title I, as appropriate.

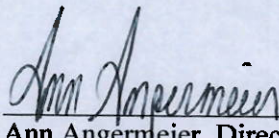
#### **Tracking in SCWOS**

To ensure that HVRP participants are uniquely identified in SCWOS, staff must select the HVRP grantee on the drop down menu for HVRP grantees on Veterans tab of the WP application.

Note: The HVRP grantee drop down menu will not appear unless appropriate questions indicating eligibility for HVRP serves are answered affirmatively.

**ACTION:** All SC Works Upstate center managers shall ensure that all appropriate staff receive and understand this policy guidance.

**INQUIRIES:** Should you have any questions concerning this instruction, please contact Dana Wood at (864) 596-2028 (TTY: 711 or [wood@upstateworkforceboard.org](mailto:wood@upstateworkforceboard.org)).

  
Ann Angermeier, Director

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**Source:** State Instruction Number 16-06, Change 3. Amends Local Instruction 16-05, Amendment 2.