

**UPSTATE WORKFORCE INVESTMENT BOARD
MEETING MINUTES**

Date of Meeting: August 17, 2015
Time of Meeting: 8:30 a.m.
Place of Meeting: SCC Union County Advanced Technology Center

Board Members Present:

Mr. Curtis Anderson
Mr. Wade Ballard, Esq.
Mr. Shelley Blount
Mr. Jim Cook
Ms. Tammy Cooley
Mr. Robert Faucett
Ms. Betty Guzzo
Mr. Craig Jacobs
Ms. Pamela Kennedy
Ms. Kathy Jo Lancaster
Ms. Lisa Morris
Mr. Carter Smith
Ms. Jennie Thomas

Board Members Absent:

Mr. Bill Brasington
Mr. Ryan Childers
Mr. Charles Ewart
Mr. Wayne Gregory
Ms. Cherie Pressley
Mr. David Wall
Ms. Martha Young

WIB Staff Present:

Mr. Brent Bishop
Mr. Dwayne Hatchett
Ms. Kara Tanenbaum
Ms. Dana Wood

Guests Present:

Ms. Kathy Bell
Ms. Rochelle Brown
Mr. Zack Dickerson
Mr. Scott Ferguson
Ms. Michelle Hawkins
Mr. Brandon Joyner
Ms. Helen Merriweather
Mr. Gray Parks
Mr. Doug Stephenson

Welcome and Introductions

In the absence of WIB Chairman, Mr. David Wall, Mr. Robert Faucett, Vice-Chair, called the meeting to order at 8:35 a.m. and welcomed those in attendance.

Minutes Approved:

The May 18, 2015, meeting minutes were reviewed. ***Mr. Jim Cook made a motion to approve the minutes as written. Mr. Wade Ballard seconded the motion. There were no abstentions and the motion carried.***

Nominating Committee Report

Ms. Lisa Morris presented on behalf of the Nominating Committee, which recommends Mr. Curtis Anderson as Chair and Mr. Robert Faucett as Vice-Chair for the Upstate Workforce Board. There being no further nominations from the floor, the nominations were closed.

Mr. Ballard made a motion to approve Mr. Anderson as Chair for Upstate Workforce Board. Mr. Cook seconded the motion. There were no abstentions and the motion carried.

Mr. Cook made a motion to approve Mr. Faucett as Vice Chair for Upstate Workforce Board. Mr. Ballard seconded the motion. There were no abstentions and the motion carried.

Special Recognition/Pass the Gavel

Ms. Ann Angermeier, Executive Director of the Upstate Workforce Board, recognized Mr. David Wall for his dedication as Immediate Past Chair for the Upstate Workforce Investment Board and presented an engraved plaque as a token of appreciation. In his absence, Ms. Angermeier informed the members that the plaque would be delivered to Mr. Wall at a later date. A gavel was “passed” to Mr. Curtis Anderson as the new Chairman for Upstate Workforce Board.

WIOA Review

Ms. Angermeier provided a short review of some of the items in the new regulations under the Workforce Innovation and Opportunity Act (WIOA). The local Board members consist of twenty-one (21) individuals. One board member is representing two slots for a total of twenty-two (22) seats. A Disabilities Committee has been added to oversee partner services, accommodations and computer-accessibility issues for those with disabilities. The Youth Alliance has been replaced with a Youth Committee. The Funding Oversight Committee has been eliminated. Each Committee (OneStop, Youth and Disabilities) will review and provide oversight of the budgets under their area. The Executive Committee will review and provide oversight of the Upstate Workforce Board office budget. All of these will be presented to the full board for review and approval by the committees.

Ms. Angermeier reported that WIB staff is working with the Contractors on the new regulations. An email will be sent to the Upstate Workforce Investment Board members in the subsequent weeks for further training on WIOA regulations.

Mr. Dwayne Hatchett, Workforce Solutions Manager, gave a brief update on the job profiles he has completed for several companies.

Program Updates

Ms. Helen Merriweather, USC Upstate ACHIEVE Director, reviewed the PY14 progress report and the PY15 planned activities.

Ms. Kathy Bell, YouthStop Director, reviewed the PY14 progress report and provided updates for PY15.

Mr. Douglas Stephenson, Project Director of the SCWorks system, highlighted several initiatives in the PY14 year for the Spartanburg, Gaffney and Union locations.

PY 14 Final Expenditures

Mr. Cook, Committee Chair for the Funding Oversight Committee for PY14, reviewed the PY14 year-to-date budgets for Arbor (SC Works and Rapid Response grants), both Youth programs (ACHIEVE and YouthStop) and the Upstate Workforce Investment Board office.

PY 15 Budgets

The Funding Oversight Committee requested approval of the PY15 Budgets for the Arbor and Upstate WIB Office. The youth program budgets had already been approved by the board. Ms. Angermeier requested any carryover money from the PY14 budget be allocated for in the training line item in the PY15 SCWorks grant in order to send more people to school. ***There were no abstentions and the motion carried.***

Other Business

Mr. Craig Jacobs reported that the Department of Labor has issued their monitoring report to SCDEW. The One Stop Committee has requested a copy from SCDEW.

Adjournment

With no other business or discussion from the floor, the meeting was adjourned at 9:51 a.m.

The next regular meeting of the Upstate Workforce Investment Board is scheduled for November 16, 2015.