

**UPSTATE WORKFORCE INVESTMENT BOARD
MEETING MINUTES**

Date of Meeting:	May 18, 2015
Time of Meeting:	8:30 a.m.
Place of Meeting:	Thomas E. Hannah YMCA

Board Members Present:

Mr. Curtis Anderson
Mr. Wade Ballard
Ms. Shelley Blount
Mr. Ryan Childers
Mr. Jim Cook
Mr. Robert Faucet
Ms. Kimberly Gist
Mr. Wayne Gregory
Ms. Betty Guzzo
Mr. Craig Jacobs
Ms. Pamela Kennedy
Mr. Brandon Joyner
Ms. Theresa Perry
Ms. Cherie Pressley
Mr. Carter Smith
Ms. Jennie Thomas
Mr. Benjamin Waters

Board Members Absent:

Ms. Liberty Cantzer
Mr. Charles Ewart
Ms. Lisa Morris
Ms. Lou Stackhouse
Mr. David Wall
Ms. Martha Young

Project Search Participants

Mr. DeShaun Dunlap
Ms. Kimberly Jeter-Means
Ms. Kimaya Lynch
Ms. Natasha Mullins

WIB Staff Present:

Ms. Ann Angermeier
Mr. Brent Bishop
Ms. Brenda Connelly
Mr. Dwayne Hatchett
Ms. Alice Lang
Ms. Kara Tanenbaum
Ms. Shannon Wilkins
Ms. Dana Wood

Guests Present:

Ms. Kathy Bell
Ms. Michelle Hawkins
Ms. Gale Jackson
Ms. Amanda Lucas
Ms. Helen Merriweather
Mr. Doug Stephenson

Welcome and Opening Remarks:

Mr. Robert Faucet, Vice-Chair, called the meeting to order at 8:31 a.m. and welcomed those in attendance.

Minutes Approved:

The March 16, 2015 meeting minutes were reviewed. ***Mr. Jim Cook made a motion to approve the minutes as written. Mr. Wayne Gregory seconded the motion. There were no abstentions and the motion carried.***

One Stop Committee Report:

Mr. Craig Jacobs, Committee Chair, reported for the OneStop Oversight Committee. The Committee met on April 22, 2015. There were no items that required Board action. Updates on the Department of Labor audit: the Committee had a conference call on May 5, 2015 with the Department of Labor representatives, Mr. Jacobs and Mr. David Wall, as well as Upstate Workforce Investment Board staff. Department of Labor stated there would be no written report for thirty days. Their concerns were the co-location issue with DEW. The DOL asked that the Upstate Workforce Investment Board and SC Department of Employment and Workforce review the issue. An additional meeting was set by the Upstate Workforce Investment Board for May 28, 2015, at 10:00 a.m. to review the Resource Sharing Agreement and other issues to determine if a resolution could be made.

Funding Oversight Committee Report:

Mr. Jim Cook, Committee Chair, reported for the Funding Oversight Committee. The Committee met on May 5, 2015 and reviewed the year to date budgets: Arbor (SC Works and Rapid Response grants), both Youth programs (ACHIEVE and YouthStop) and the Upstate Workforce Investment Board office (expenditures through

March 31, 2015). There were no concerns or requests to the Board for budget modifications. Ms. Ann Angermeier stated that the NFA budget allocations for PY15 had arrived, but she had not had time to review them. Once reviewed by Ms. Angermeier, the Funding Oversight Committee will meet to discuss any budget cuts. Ms. Angermeier also spoke on the Rapid Response Grants for companies needing money for in-house training.

Youth Alliance Committee Report:

Ms. Theresa Perry, Committee Chair, reported for the Upstate Youth Alliance (UYA). The UYA met on May 4, 2015 for updates on the Youth program. During the meeting, there were program updates from the USC Upstate Achieve and The YouthStop.

The Program and Planning Committee and the UYA recommend the proposed budget modification to the USC Upstate ACHIEVE grant with the following changes:

Supportive Services

- ***Medical Assistance- Decrease \$610 to reduce from \$750 to \$140;***
- ***Childcare- Decrease \$3,000 to reduce to \$0; and***
- ***Field Trips/Workshops- Decrease \$550 to reduce to \$450***

Total to be moved : \$4,160

Move to :

- ***Instructional Training***
- ***Supplies and Materials- Increase \$4,160 to have \$14,100***

Mr. Craig Jacobs seconded the motion and with no questions or abstentions, the motion carried.

The Program and Planning Committee and the Upstate Youth Alliance recommend that the Board fund the top two bidders, USC Upstate Achieve and The YouthStop (Spartanburg School District 6), with the anticipation that their proposed budgets do not exceed PY14 funding levels.

The Program and Planning Committee and the Upstate Youth Alliance also recommend that the Board grant staff permission to work with the selected programs to modify their initial budgets, as needed.

Mr. Wayne Gregory seconded the motion and with no questions or abstentions, the motion carried.

Special Presentation and Upstate Youth alliance Program Graduation:

Ms. Dana Wood, Associate Director of the Upstate Workforce Investment Board, presented a slide show on the Youth Leadership Program and presented certificates to the graduating class who were in attendance.

Executive Director's Report

Ms. Angermeier provided an Executive Director's report to the Board regarding Workforce Innovations and Opportunities Act (WIOA) updates and PY15 Board member transition.

Detention Program:

Ms. Wood provided an update on the training program at the Spartanburg County Detention Center. There were eight women who participated in the program and there are plans to begin a program for men in the future.

Other Business:

- Close-out grant programs – 501c3 was used for Junior Achievement in Middle schools in Cherokee County, as well as transportation for students attending Spartanburg Community College and Adult Education.
- The Danny Allen scholarship was awarded to a student studying nursing at Spartanburg Community College.
- Update on the Upstate Career and College Showcase being held on October 7 and 8 at the Upstate Readiness Center. Ms. Cherie Pressley organized a committee to work on this project. The WIB is a partner and committee member.

Adjournment:

With no other business or discussion from the floor, the meeting was adjourned at 9:32 a.m.

The next regular meeting of the Upstate Workforce Investment Board is scheduled for August 17, 2015 at the Union County Advance Technology Center, SCC – Union Campus.