

<p style="text-align: center;"><b>THE UPSTATE WORKFORCE INVESTMENT BOARD</b> <b>REGULAR MEETING MINUTES</b></p>
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**Date of Meeting:** March 18, 2013  
**Time of Meeting:** 8:30 a.m.  
**Place of Meeting:** The Piedmont Club – The Fairforest Room

**ATTENDANCE: 68%**

**Board Members Present:**

Mr. Curtis Anderson  
Mr. Shelley Blount  
Mr. Bill Brasington  
Ms. Libbie Cheek  
Ms. Johnnie-Lynn Crosby  
Mr. Robert Faucett  
Mr. Craig Jacobs  
Ms. Theresa Perry  
Ms. Cherie Pressley  
Mr. Carter Smith  
Ms. Jennie Thomas  
Mr. David Wall  
Ms. Martha Young

**WIB Staff Present:**

Ms. Ann Angermeier  
Ms. Brenda Connelly  
Ms. Tameesha Curry  
Ms. Jenni Gregory  
Ms. Elaine Taylor  
Ms. Natalia Valenzuela  
Ms. Shannon Wilkins  
Ms. Dana Wood

**Board Members Absent:**

Ms. Liberty Canzater  
Mr. Jim Cook  
Mr. Chuck Ewart  
Ms. Kimberly Gist  
Mr. Wayne Gregory  
Ms. Betty Guzzo  
Ms. Janice Kutkus  
Ms. Lisa Morris  
Mr. Mike Perry  
Mr. Buddy Waters

**Guests Present:**

Ms. Kathy Bell  
Ms. Rochelle Brown  
Ms. Michelle Hawkins  
Ms. Helen Merriweather  
Mr. Grey Parks

**Welcome and Opening Remarks**

Mr. Robert Faucett, board chair, called the meeting to order at 8:35 a.m. and welcomed those in attendance. He also recognized and welcomed Ms. Cherie Pressley. Ms. Pressley is the newest member of the board.

**Minutes Approved**

The January 22, 2013 meeting minutes were held over to be approved at the next meeting.

### **Executive Director's Report:**

Mr. Robert Faucett, Executive Committee Chair, gave the Executive Director's Report per Ms. Angermeier's request. Mr. Faucett reported that on Friday, March 8, 2013, he and Ms. Angermeier attended a meeting with the South Carolina Department of Employment and Workforce (SCDEW). In that meeting, SCDEW discussed some of their financial issues. The changes that have taken place and will take place were also discussed, such as possible additional staffing reductions. Ms. Angermeier and Mr. Faucett met privately with Mr. John Finan, Interim Executive Director of SCDEW. Mr. Finan informed them that only four local Workforce Investment Boards did not have Resource Sharing Agreements (RSA) signed, with the Upstate Workforce Investment Board (Upstate WIB) being one of them. Mr. Finan agreed to pay invoices to date, with the exception of the ones that relate directly to the items that SCDEW and the Upstate WIB cannot agree upon. Both Ms. Angermeier and Mr. Faucett agree that this is a step in the right direction and will wait to send letters the Executive Committee had planned to send to the Department of Labor.

Ms. Angermeier reported that SCDEW is coming to Spartanburg on Friday, March 22, 2013. It is her feeling that they are coming to further discuss SCDEW's financial issues and to make further personnel cuts. She stated that Ms. Rochelle Brown, Ms. Johnnie-Lynn Crosby, Mr. Robert Faucett, Mr. David Wall and she would be present at this meeting. Ms. Angermeier is concerned that if SCDEW makes any further personnel cuts that the remaining SCDEW staff would not be able to meet the needs of their clients. She further stated that WIA staff are not allowed to do SCDEW work because it would be a disallowed cost.

Ms. Rochelle Brown stated that she agreed with Ms. Angermeier's assessment of the situation.

Mr. Gray Parks stated that not only are the over expenditures of the past administration an issue, but that cuts due to sequestration are also an issue. He further stated that with the overall decrease in unemployment, there has also been a decrease in federal funds. While the decrease in unemployment numbers is a good thing, it does cause a loss of federal funding.

Ms. Angermeier stated that the SC State Workforce Investment Board set aside a total of \$100,000 for all of the local Workforce Investment Boards to share. Ms. Angermeier stated that the Upstate WIB had received all that it could earn, which was approximately \$8,000. The money will be used for board and Youth Alliance strategic planning for the upcoming program year.

Ms. Angermeier also talked about this year's performance measures. She stated that although current numbers for the first two quarters of PY12 show that the Upstate WIB is meeting the majority of its goals, she feels that it would be in the Upstate WIB's best interest to write letters to the local county council members to inform them of the high measures as well as the possibility that the Upstate WIB will not meet the goals set by the state. The Upstate WIB has the highest performance measures in the state.

Mr. Faucett mentioned the recent Ten at the Top meeting. He stated that it was a good forum where the current industries in the Upstate were discussed, as well as how to draw more industries to the area. Ms. Angermeier stated that she and Mr. Dean Hybl were putting together a consortium of approximately 50 invitees to discuss this issue further. She stated that she felt that they had put together a good mix of large, medium and small businesses. She stated that from these invitees they hope to form committees to strategize how to get new industries to come to the Upstate.

### **Funding Oversight Committee Report**

Mr. David Wall, committee chair, reported for the Funding Oversight Committee. The committee met on March 5, 2013. The committee had two modification requests for the WIB office budget that required board action.

The first item was a request to move \$20,000 from the Salaries/Fringe Benefits/Indirect Cost line items to the Temporary Help line item.

It is the recommendation of the Funding Oversight Committee that the board approve the following line item change to the Upstate WIB office budget, specified below.

- ***The Funding Oversight Committee made a motion to approve the following line item changes to the Upstate WIB office budget: Move \$20,000 from the Salaries/Fringe Benefits/Indirect Cost line items to the Temporary Help line item. There were no abstentions. The motion carried.***

The second item was a request to move a total of \$4,000 into the Van Usage Line item. This is necessary since staff members are utilizing both vans to attend meetings, as opposed to using their personal vehicles. These monies will allow the vans to be kept in good running order.

It is the recommendation of the Funding Oversight Committee that the board approve the following line item changes to the Upstate WIB office budget, specified below.

- ***The Funding Oversight Committee made a motion to approve the following line item changes to the Upstate WIB office budget: Move \$500 from the Staff Travel/Mileage line item, \$1,500 from the Miscellaneous Expense line item, \$500 from the Consulting Services line item, \$500 from the Equipment Expense/Repair line item, and \$1,000 from the Sponsorships line item into the Van Usage line item (total of \$4,000 into the Van Usage line item). There were no abstentions. The motion carried.***

### **Youth Alliance Report**

Ms. Theresa Perry, committee chair, reported for the Youth Alliance. Ms. Perry reported that the Youth Alliance met on February 25, 2013. She stated that Ms. Heather Witt with the United Way of the Piedmont was the guest speaker. Ms. Witt spoke about the 211 Program through the United Way of the Piedmont. The 211 Program is a resource to call to gain access to various community resources (basic needs, child care, financial assistance, etc.). The call center is located in Columbia, SC and is in operation 24 hours per day, 7 days a week linking callers to resources located directly within the county in which they reside.

Ms. Dana Wood gave an update on the Work Ready Communities Initiative and Upstate Connects. Forms were provided for those that were interested in either program.

Updates were also given on the Upstate Youth Alliance Leadership and Mentoring Program. Background checks have been completed on all of the mentors.

The Upstate Youth Alliance was informed that the Request for Proposal (RFP) has been issued. The Program and Planning committee will review the proposals.

There were no items requiring board action from the Youth Alliance.

### **Adjournment**

With there being no other business or discussion from the floor, the meeting was adjourned at 9:02 a.m.

The next regular meeting of the Upstate Workforce Investment Board will be held on Monday, May 20, 2013. Venue to be announced. Please be aware that the May 20<sup>th</sup> meeting could be moved to an earlier date, if information for the Program Year 13 funding becomes available.