

<p style="text-align: center;"><b>THE UPSTATE WORKFORCE INVESTMENT BOARD</b> <b>MEETING MINUTES</b></p>
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<b>Date and Time of Meeting:</b>	<b>September 16, 2013</b>
<b>Time of Meeting:</b>	<b>8:30 a.m.</b>
<b>Place of Meeting:</b>	<b>The Mary Black Foundation</b>

**ATTENDANCE: 73 %**

**Board Members Present:**

Mr. Curtis Anderson  
Mr. Wade Ballard  
Mr. Shelley Blount  
Mr. Bill Brasington  
Ms. Liberty Canzater  
Mr. Jim Cook  
Ms. Johnnie-Lynn Crosby  
Mr. Chuck Ewart  
Mr. Robert Faucett  
Mr. Wayne Gregory  
Ms. Betty Guzzo  
Mr. Craig Jacobs  
Ms. Theresa Perry  
Mr. Carter Smith  
Mr. David Wall  
Ms. Martha Young

**Board Members Absent:**

Ms. Kimberly Gist  
Ms. Lisa Morris  
Mr. Mike Perry  
Ms. Cherie Pressley  
Ms. Jennie Thomas  
Mr. Buddy Waters

**Guests Present:**

Ms. Rochelle Brown  
Ms. Debra Giordano  
Ms. Michelle Hawkins  
Ms. Pam Kennedy  
Ms. Amanda Lucas  
Ms. Helen Merriweather  
Mr. Grey Parks

**WIB Staff Present:**

Ms. Ann Angermeier  
Ms. Brenda Connelly  
Ms. Jenni Gregory  
Mr. Dwayne Hatchett  
Ms. Elaine Stephens  
Ms. Shannon Wilkins  
Ms. Dana Wood

**Welcome and Opening Remarks:**

Mr. David Wall, Board Chair, called the meeting to order at 8:35 a.m. and welcomed those in attendance. Mr. Wall introduced SC Works employee, Ms. Pam Kennedy. Ms. Kennedy is a SC Department of Employment and Workforce (SCDEW) Regional Supervisor. He also introduced Mr. Dwayne Hatchett, the Upstate Workforce Investment Board's (Upstate WIB) new WorkKeys profiler. Mr. Wade Ballard, an attorney with Ford Harrison Law Firm was introduced as a new board member.

**Minutes Approved:**

The May 20, 2013 meeting minutes were reviewed. ***Mr. Wayne Gregory made a motion that the minutes be approved and Ms. Theresa Perry seconded. There were no abstentions. The motion carried.***

**Presentation:**

Ms. Ann Angermeier played the Union County Development Board Activities Report video.

### **Funding Oversight Committee Report:**

Mr. Jim Cook, Committee Chair, reported for the Funding Oversight Committee. Mr. Cook explained that Program Year 2012 and year-to-date Program Year 2013 budgets were reviewed during the September 5, 2013 meeting. The committee agreed to add a ninety percent (90%) training and supportive fund allocation expenditure rate requirement to ResCare's PY13 contract. Ms. Brenda Connelly, Upstate WIB OneStop Services Coordinator, reported that the reason for the suggested requirement is to increase the number of participants trained. There were no items requiring board action from the committee.

### **OneStop Committee Report:**

Mr. Craig Jacobs, Committee Chair, reported for the OneStop Oversight Committee. Mr. Jacobs reported that the Upstate WIB is still in negotiations with SCDEW regarding the Resource Sharing Agreement (RSA). Ms. Angermeier stated that SCDEW staff will not move with WIA staff to the Evans Building unless that agreement is signed prior to the move. Ms. Angermeier reported that if finances are an issue, SCDEW could delay payment.

Mr. Jacobs also spoke about PY13 performance measure concerns and whether these measures are attainable. Mr. Jacobs asked Ms. Angermeier to speak about these concerns. Ms. Angermeier stated that PY13 performance negotiations were recently held via conference call. She reported that youth measures were decreased. Ms. Angermeier then explained the negotiation process to the board. Prior to the negotiation conference call, Mr. Wall sent a letter to Ms. Stanton detailing the Upstate WIB's concerns about the PY12 performance measures among others. Mr. Mikee Johnson, State WIB Chair, also received a copy. Mr. Johnson scheduled a meeting with all of the state WIA Directors and Ms. Stanton to discuss concerns. During this meeting he formed committees. One of the committees is responsible for recommending a new procedure for the performance measures.

Ms. Angermeier explained that the USC Upstate Achieve Program is moving to the Evans Building as well, which will be beneficial to the Achieve participants due to the co-location with SC Works, as well as with Spartanburg Community College (SCC).

Mr. Jacobs reported that the OneStop Oversight Committee significantly reduced the participant training options on the Eligible Training Provider (ETP) List due to substantial increases to Adult and Dislocated Worker performance measures required by the SCDEW. The new ETP List focuses mainly on the manufacturing industry, with limited additional options available in healthcare, information technology, and management. All training options, with only a few exceptions, result in average wages exceeding the \$15/hour requirement indicated in the dislocated worker average earning performance standard. Upon review of the Eligible Training Provider List, it is the recommendation of the OneStop Oversight Committee to approve the revised Eligible Training Provider list as written.

- ***The OneStop Oversight Committee made a recommendation to approve the revised Eligible Training Provider List as written. Ms. Johnnie-Lynn Crosby abstained. The motion carried.***

### **Youth Alliance Report:**

Ms. Theresa Perry, Committee Chair, reported for the Youth Alliance. Ms. Perry reported that Ms. Shannon Wilkins will be taking over as the Upstate WIB Youth Services Coordinator due to the resignation of Ms. Tameesha Curry.

Ms. Perry mentioned that there is a vacancy on the Upstate Youth Alliance for a Department of Juvenile Justice (DJJ) representative. Ms. Dana Wood and Ms. Perry are working together to fill this vacancy.

Ms. Wood discussed the PY13 Youth Leadership program, as well as the second year of the youth mentoring program.

There were no items requiring board action from the Youth Alliance.

### **Executive Director's Report:**

Ms. Angermeier discussed a new project that she and Ms. Perry have been working on called Project Search. Project Search is a job placement initiative for individuals who have cognitive disabilities. The first project meeting was to take place the week of the board meeting to discuss whether there is interest in Spartanburg to move forward with this initiative. There is a video on the Project Search website ([www.projectsearch.com](http://www.projectsearch.com)) that shows how much the participants in the program enjoy being able to work. Ms. Perry discussed the details of the project. Ms. Angermeier discussed the funding aspect of the project. Ms. Martha Young asked what the target area was for this project. Ms. Perry explained that while District 7 was the main target area, all of the Spartanburg County school district superintendents were invited to the meeting. She is hopeful that all will be interested in the project.

Ms. Angermeier reported that two grants have been awarded to the 501c3. A \$7,000 grant was awarded from the Foundation for the Carolinas. This money will be used to provide transportation for students in rural areas who have issues getting to Spartanburg Community College (SCC) in Cherokee County. A \$5,000 grant was awarded from the Cherokee County Chamber for some upcoming projects in Cherokee County. She further reported that the 501c3 has applied for another grant which will be used for soft skills training in all three counties.

### **Other Business:**

Mr. Jim Cook reported on the Cherokee County Chamber retreat that he and Ms. Angermeier attended the previous week. Mr. Cook reported that Ms. Angermeier did an excellent job presenting about workforce development in Cherokee County, as well as informing the business leaders about the Upstate WIB. Ms. Angermeier stated that Mr. Cook also did a fantastic job. She commented on the event and how great it was for networking.

### **Adjournment:**

With there being no other business or discussion from the floor, the meeting was adjourned at 9:25 a.m.

The next regular meeting of the Upstate Workforce Investment Board is scheduled for November 18, 2013 at 8:30 a.m. the venue is to be determined.