

**Upstate Workforce Investment Board**  
**One Stop**  
**Committee Summary**

<b>Meeting Date</b>	<p><i>April 22, 2014</i>  <i>11:30 a.m.</i></p>
<b>Contact for Questions and Concerns</b>	<p>Mr. Craig Jacobs - 864.266.1561  Email: <a href="mailto:cjacobs@spencerhines.com">cjacobs@spencerhines.com</a></p> <p>Ms. Brenda Connelly – 864.562.4444  Email : <a href="mailto:bconnelly@upstatewib.org">bconnelly@upstatewib.org</a></p>
<b>Significant Items and Issues Raised</b>	<ul style="list-style-type: none"> <li>• <i>WIA OneStop Operator Selection</i></li> <li>• <i>Budget Approval to Funding Oversight Committee</i></li> <li>• <i>March 2014 Dashboard</i></li> <li>• <i>SC Works Job Fair Update</i></li> <li>• <i>Selective Service Hearing</i></li> <li>• <i>PY13 RSA/MOU Issues</i></li> </ul>
<b>Action Taken</b>	<ul style="list-style-type: none"> <li>• Vote to approve Arbor E&amp;T, d.b.a. ResCare Workforce Services as the OneStop Operator beginning July 1, 2014.</li> <li>• Vote to grant the Funding Oversight Committee authority to approve the PY14 ResCare Budget.</li> <li>• Vote to allow WIA training funds be expended on a participant who failed to register with the Selective Service during the required timeframe.</li> </ul>
<b>Results and Outcomes</b>	<ul style="list-style-type: none"> <li>• The Committee reviewed the only Request for Proposal submitted to Spartanburg County for the WIA OneStop Operator. There was a brief discussion regarding the proposal.  <b>Mr. Shelly Blount made a motion to recommend Arbor E&amp;T, d.b.a. ResCare Workforce Services (Arbor) to continue as the Upstate WIA OneStop Operator. Mr. Wade Ballard seconded the motion. The committee voted to recommend that the Upstate Workforce Investment Board (Upstate WIB) approve Arbor to continue as the Upstate WIA OneStop Operator beginning July 1, 2014. The motion carried. There were no abstentions.</b></li> <li>• Upstate WIB Associate Director, Ms. Natalia Swanson, explained that all Upstate WIB contractors were asked to submit their PY14 budget proposals to her soon. She stated that the RFP process impacted SC Works' budget submittal because the contractor would be approved at the same board meeting as the budgets. Because of this situation, she asked Arbor to submit a budget that would be approved by the Upstate WIB after the vote for the WIA OneStop Operator vote at the board meeting. She then suggested that the committee grant the Funding Oversight Committee the authority to approve the budget submitted by Arbor, due to time constraints, as this would be the only OneStop Committee before the Upstate WIB meeting.</li> </ul>



**Mr. Wade Ballard made a motion that the committee grant the Funding Oversight Committee authority to recommend that the Upstate WIB approve the PY14 SC Works budget. Mr. Shelly Blount seconded the motion. The motion carried. There were no abstentions.**

- Ms. Brenda Connelly, Upstate WIB OneStop Services Coordinator, shared the SC Works Upstate March 2014 Dashboard with the committee. The dashboard was reviewed and discussed. Ms. Connelly noted the low case load numbers in Union. She explained that the Upstate WIB staff was concerned about those numbers, as well as the general status of that center. She stated that some of those issues were addressed in Arbor's RFP, and that there would also be a corrective action plan created to improve service delivery in that area.
- Ms. Johnnie-Lynn Crosby, recently appointed SC Works Project Director, reported on the annual job fair, recently held in the Spartanburg Community College downtown campus. She stated that the job fair was a huge success with many interviews taking place on site, as well as a number of job offers being extended to those interviewed. She said many more interviews were scheduled for a later date. Ms. Crosby shared that she had received very positive feedback from the employers, as well.
- Per Local Instruction Letter 11-19, the committee welcomed a potential WIA participant (Last 4 of Social: 3517), who is interested in welding training, to explain why he failed to register with the Selective Service during the required time period. The committee listened to the evidence presented. The committee then took the opportunity to ask some follow up questions for clarification. The potential participant was thanked for taking the time to come to the hearing. He was informed that, per the Local Instruction, he would be notified of the committee's decision in writing as soon as a possible. The committee then discussed the evidence presented. The decision was made to approve the training request once all evidence was submitted to the state for confirmation that there would be no disallowed costs incurred by approving the training.  
**Per Local Instruction Letter 11-19, the OneStop Committee voted to approve training funds for the potential participant (Last 4 of Social: 3517) contingent upon confirmation from SCDEW that the committee complied with all requirements to ensure that there would not be any disallowed costs associated with this training. There were no abstentions. (Per local instruction, full board approval is not required).**
- Ms. Connelly provided an update regarding the PY13 Upstate WIB/SCDEW RSA/MOU. She informed the committee that the PY13 RSA/MOU documents had still not been agreed upon or signed. She reported that WIB staff received a recent email from Ms. Rebecca Battle-Bryant, SCDEW, that stated there were two deadlines being imposed regarding submission and signatures for the PY13 RSA/MOU. SCDEW demanded that Upstate WIB return the RSA/MOU document to them by April 15, 2014 with changes that SCDEW suggested, they also demanded that a fully executed PY13 RSA/MOU be returned to them no later than May 1, 2014. If those deadlines were not met, Ms. Bryant stated that WIA



funding would be withheld until the time those demands were met. Ms. Angermeier contacted the US DOL regional office and requested mediation assistance for this issue. A conference call was scheduled with Winston Tompoe, Regional USDOL, Ann Angermeier, Rochelle Brown, Brenda Connelly, Johnnie-Lynn Crosby, Natalia Swanson, Cheryl Stanton, and Martha Stephenson. Ms. Stanton and Ms. Stephenson both represented SCDEW. After much discussion, no agreement was made. SCDEW remains adamant that they are not responsible for paying their proportionate share of the supplies/IT costs as they relate to customers in the SC Works centers. They only agree to pay those costs based on the number of full-time employees in each center. Because an agreement couldn't be reached, Mr. Tompoe asked that each side try to come up with some solutions and he would schedule another conference call in the near future.

Ms. Connelly also informed the committee that the Upstate WIB received notification from Ms. Bryant, via email, that SCDEW was beginning preparation for the PY14 RSA/MOU process. She included a proposal for the Upstate area that included projected SCDEW staffing changes in the SC Works Upstate centers. These changes further reduced SCDEW presence in the centers and came with two deadlines for submittal and final execution of the documents. Again, SCDEW threatened to withhold WIA funds if these deadlines were not met. The Upstate WIB staff did not agree with SCDEW's PY14 anticipated proportionate share and Ms. Angermeier notified SCDEW of that disagreement.

Ms. Angermeier shared that she had just returned from a meeting at the county building regarding the PY14 SCDEW proposal. Those in attendance were Katherine O'Neill, County Administrator, Lisa Claxton, County Attorney, Cheryl Stanton, Martha Stephenson, Ann Angermeier, and Rochelle Brown. Ms. Angermeier reported that after much discussion, which did not lead to an agreement, a meeting was scheduled in Columbia on May 20, 2014. This meeting will be attended by many staff from SCDEW, Spartanburg County, and the Upstate WIB. The purpose is to further discuss the PY14 RSA/MOU methodology and staffing concerns, and to attempt to come to a resolution on the areas of dispute.

Ms. Angermeier and Ms. Connelly promised to inform the committee of the outcome of the May 20<sup>th</sup> meeting, as well as any news regarding either of the above mentioned issues.

**Items Referred for Board Action**

- **The OneStop Committee recommends that the Upstate WIB approve Arbor E&T, d.b.a. ResCare Workforce Services as the OneStop Operator beginning July 1, 2014.**
- **The OneStop Committee recommends granting the Funding Oversight Committee authority to recommend that the Upstate WIB approve the PY14 SC Works budget.**

**Website Reference**

[www.upstatewib.org](http://www.upstatewib.org)