

**Upstate Workforce Investment Board**  
**One Stop**  
**Committee Summary**

<b>Meeting Date</b>	<i>February 19, 2014</i> <i>Noon</i>
<b>Contact for Questions and Concerns</b>	Mr. Craig Jacobs - 864.266.1561 Email: <a href="mailto:cjacobs@spencerhines.com">cjacobs@spencerhines.com</a>  Ms. Brenda Connelly – 864.562.4444 Email : <a href="mailto:bconnelly@upstatewib.org">bconnelly@upstatewib.org</a>
<b>Significant Items and Issues Raised</b>	<ul style="list-style-type: none"> <li>• <i>January 2014 SC Works Dashboard</i></li> <li>• <i>PY13 RSA/MOU</i></li> <li>• <i>DEW Issues</i></li> </ul>
<b>Action Taken</b>	<ul style="list-style-type: none"> <li>• None</li> </ul>
<b>Results and Outcomes</b>	<ul style="list-style-type: none"> <li>• Ms. Brenda Connelly, Upstate WIB OneStop Services Coordinator, shared the SC Works Upstate January 2014 Dashboard with the committee. The dashboard was reviewed and discussed. Mr. Buddy Waters asked if 50 percent attendance for those invited to attend workshops was a normal expectation. Ms. Connelly replied that 50 percent attendance was average. She went on to explain that workshop registrants are called a day before workshops as a reminder to attend.</li> <li>• Ms. Dana Wood, Upstate Workforce Investment Board (Upstate WIB) Program and Project Manager, provided a brief update regarding the PY13 Upstate WIB/SCDEW RSA/MOU. She informed the committee that the RSA/MOU draft was submitted to the SC Department of Employment and Workforce (SCDEW) on December 13, 2013. On January 7, 2014 SCDEW requested a Microsoft Word version of the document so they could note electronic changes or comments. She went on to report that on February 3<sup>rd</sup> SCDEW returned a different document than the one previously submitted to them. Ms. Wood informed SCDEW of the errors and after some investigation it was determined that the SCDEW legal department made track changes that they should not have made to the document. This error delayed the process even further. They offered to reverse the changes and return the document as soon as they could. The corrected document was returned to the Upstate WIB on February 10<sup>th</sup>. The Upstate WIB staff will return the document to SCDEW with some changes/comments and hopes to have the RSA/MOU back soon. Ms. Wood informed the committee that at this time the only issue preventing the document from being signed was the methodology used to determine shared costs for Information Technology (IT)/Supplies. She went on to explain that the Upstate WIB planned to suggest a methodology that would be fair for both parties. She promised to update the committee as needed.</li> </ul>



- In other business, Ms. Connelly informed the committee of some ongoing issues between the Upstate WIB and SCDEW. She explained that since the last OneStop Committee meeting a local employer called the Upstate WIB office expressing concern regarding one of his recently laid off employees. After researching the situation it was discovered that the customer went to the SCDEW Church Street location. The customer reported that he had a very long wait and left that center without any help with his unemployment insurance claim. Ms. Connelly reported that not only could this have damaged an Upstate WIB relationship with a business, but the job seeker also left with a negative opinion of SC Works. She also reported that a meeting took place between a team of Upstate staff and SCDEW staff in late January. The meeting was to continue talks stemming from the December 23, 2013 meeting regarding service delivery in the Upstate. The Upstate WIB suggested a proposal for SCDEW to close the doors at the Church Street office and have the resource area open solely at the SC Works Spartanburg location. This option would allow other SCDEW staff, whose primary job duties do not include interaction with customers, to focus on those duties without interruption. Contrary to the promise made at this meeting, the Upstate WIB had still not heard if SCDEW made a decision regarding the service delivery proposal. Ms. Connelly went on to say that another issue still outstanding is the lack of Vet staff presence in the SC Works Spartanburg center, which is a requirement of the law. There is also an issue with the static Wagner-Peyser staff person not showing up during scheduled times. She explained that there have been promises made to have the required representation in the Spartanburg location, but these promises have not come to fruition, which always seems to be the case. Ms. Connelly also stated that there are still ongoing business services issues that have not been resolved. Mr. Craig Jacobs offered Mr. Grey Parks, SCDEW Regional Area Director, a chance to comment. He reported that there was a meeting scheduled that day to address the business services issues and that the SCDEW RSA/MOU team would meet on Friday to discuss the IT/Supplies methodology. A discussion ensued to address these issues.
- Mr. Craig Jacobs then stated that the meeting would adjourn to an executive session to discuss private matters.

**Items Referred for Board Action**

**None**

**Website Reference**

[www.upstategwib.org](http://www.upstategwib.org)