



INSTRUCTION LETTER

REGIONAL INSTRUCTION NUMBER: WIOA R17-07 Amendment 1

TO: SC Works Operator/Service Provider

SUBJECT: WIOA Waivers

DATE

ISSUED: June 16, 2021

DATE

EFFECTIVE: June 16, 2021

DATE

EXPIRES: Indefinitely

PURPOSE: To update guidance to SC Works Greater Upstate staff on items eligible for local waiver consideration. A section for Out-of-County Applicants has been added to the waiver request form.

BACKGROUND: The WIOA program is customer driven and individualized. The local boards try to implement policies and guidance to address the most common circumstances that can be generally applied to the majority of clients. Over the years, both local boards have been presented with situations that warrant consideration for approval outside the scope of local policies. Some participants bring extenuating circumstances. By providing a process for waiver consideration, the board is giving staff the best opportunity to ensure the clients are able to meet their training and employment goals.

POLICY: The Workforce Innovation and Opportunity Act (WIOA) allows local board to set policies regarding spending, in demand occupations, etc. The following details different categories and *suggested* documentation necessary to submit a local waiver for consideration.

Waivers are organized into the following categories:

- Individual Training Accounts (ITA)
- On-the-Job Training (OJT)
- Supportive Services
- Selective Service
- Out-of-County Applicant
- Other

A waiver may be submitted to the appropriate workforce board office by using Attachment 1 should a client be suitable for training outside the scope of the boundaries identified in locally issued board policies. Justification is required (e.g., labor market information, extenuating

circumstances, etc.).

ACTION: You are responsible for the immediate distribution and implementation of this instruction.

INQUIRIES: Should you have any questions regarding this instruction, please contact Eva Anagnostis at 864-467-8142, TTY:711, or at eanagnostis@greenvillecounty.org Dana Wood at 864-596-2028 ext. 100, TTY 711, or at wood@upstaterworkforceboard.org.



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Source: N/A