



**UPSTATE WORKFORCE BOARD YOUTH COMMITTEE MEETING**  
**February 13, 2019 3:30 P.M.**

**UWB Members/Guests Present:**

Mr. Brent Bishop  
Ms. Vicki Lawson  
Ms. Helen Merriweather  
Ms. Michelle Hawkins

**Committee Members Present:**

Mr. Evander Thomas  
Ms. Susan Rogers  
Ms. Theresa Perry  
Ms. Lisa Hannon

**Welcome:** The meeting began at 3:33 p.m.

**Financial Update:** Mr. Brent Bishop reviewed the ACHIEVE and YouthStop program budget reports with the committee. Both programs are tracking on schedule through January 2019.

**Work-based Learning (WBL):** Mr. Bishop presented the spreadsheet for both programs Work-based Learning expenditures. Overall, the programs are almost on target with their expenditures to reach the 20% spending requirement. The ACHIEVE program is considering a card-based payment system for work-experience participants. Job shadowing was discussed as an option to help fulfill the work-based spending requirement.

**Youth Program Reports/Dashboards:** Both Program Reports/Dashboards were briefly reviewed for information.

**Construction Career Fair:** Ms. Vicki Lawson provided an overview of the idea of reviving the Construction Career Fair. Members reflected on the last construction event sponsored by the former youth council and agreed to assist in planning a new event to be held in the fall of 2019. Staff will work on a general outline and allow members the opportunity to sign up for an ad hoc committee.

**Committee Leadership Change/Nominations:** In the previous meeting, Mr. Curtis Anderson, current Youth Committee Chair, appointed Ms. Lisa Hannon for Youth Committee Chair. The committee held discussion on the Chair and Vice Chair positions. Ms. Susan Rogers motioned that Ms. Hannon assume the position of Chair and that Mr. Evander Thomas serve as the Vice Chair. Ms. Teresa Perry seconded the motion and there was a unanimous vote to approve. The motion carried with no abstentions.

**Adjournment**

With no further business or discussion from the floor, the meeting adjourned at 4:38 p.m.

**The next meeting will be held April 17, 2019**