



UPSTATE WORKFORCE BOARD DISABILITIES COMMITTEE MEETING

February 22, 2018

8:30 A.M.

Vocational Rehabilitation Center – Bryant Center

Present:

- Ms. Jennie Thomas, Committee Chair
- Ms. Lisa Thomas, Committee Member
- Dr. Brian Nottingham, Committee Member
- Ms. Jackie Taylor, SC DEW
- Ms. Dana Wood, UWB
- Ms. Vicki Lawson, UWB

Welcome and Introductions

The meeting was called to order at 8:35 a.m. by Ms. Jennie Thomas, Committee Chair. Ms. Thomas welcomed committee members and introductions were made. Ms. Dana Wood shared that Mr. Eric McAbee will be joining the committee and representing veteran's employment.

ADA Facility Review Reports

Ms. Dana Wood discussed the recent ADA compliance evaluation of all the Upstate facilities per SCDEW request (by Instruction Letter). This review was performed by ABLE SC. Viewing each site report, Ms. Wood shared issues from each, including: Cherokee: parking access, signs and protruding objects; Union: This site is relocating to the Carnegie Library later this summer, so findings will be shared with the county; YouthStop: Parking accessibility, automatic doors, transition sloping, Braille signage; SC Works Spartanburg: Parking is great. Interior signage needs to be updated, some table heights are off and some door hardware needs to be adjusted; UWB office: coffee table in outer lobby needs moved, door knobs and tensions need to be adjusted, signage needs to be updated. The Board will have discussions on landlord versus tenant responsibilities. Ms. Thomas suggested utilizing rehab engineers for second opinions on costly items. Ms. Wood stated that the full reports are available via email upon request.

Event Planning/Ad Hoc Committee Assignments/Updates

The committee discussed this year's event with Invisible Disabilities being the targeted theme. The event will be held on Friday, May 11, 2018, at the Spartanburg Community College Tyger River Campus. Lunch will be delivered by 11:30am and the panels will begin promptly at 12:00pm. Committee member's agreed to host a panel of experts in the following focus areas: PTSD (Veterans), Intellectual Disabilities, Aspergers/Autism and Depression/Anxiety. Speakers will be:

- 1) Intellectual Disabilities: Dr. Joe Ryan, Clemson LIFE; and
- 2) Aspergers/Autism: Ms. Lisa Thomas will ask Dr. Ryan to speak to this also.
- 3) PTSD: Dr. Craig Burnett
- 4) Anxiety/Depression: Lorell Gordon
- 5) Occupational Therapy: Lorell Gordon and Tanya Lambert from SCVRD

Ms. Wood stated that this year, the cost of lunch will be covered by the UWB, but a business sponsor for \$250 is needed to cover the cost of the moderator, Mr. Chuck Ewart. This sponsor will be listed on the program, have advertisement during the event, and have a moment to speak at the event. All presenters will receive a gift bag of items.

Committee members were asked to please send contact information to Ms. Wood for any guests requested. Save the Dates will be sent out soon, as well as drafts of an agenda. Invitations will be electronic to allow tracking of RSVPs.

Ms. Wood requested speaker bios from those who will be presenting so that she may compile them in the packet and also to request HRCI credits for the attendees.

As in the past, a breakfast preparation meeting will be offered to speakers, along with a room visit prior to the event.

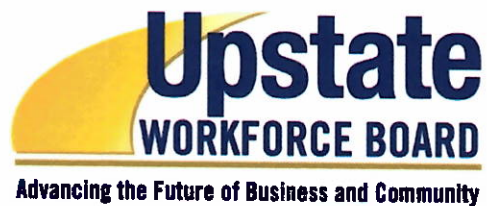
Ms. Wood will create a checklist of tasks for which committee members may sign up. She also requested a committee member volunteer to be the point of contact for vendors.

Vendors suggested are: Vocational Rehabilitation, Charles Lea, Veterans Administration, ABLE SC, Project HOPE, SHRM, Forrester Center, Greer Mental Health, and Project SEARCH.

Other Business and Adjourn:

With no further business, the meeting was adjourned at 9:40 a.m.

The next meeting will be April 26, 2018, at the Bryant Center.



**Upstate Workforce Board
Disabilities Committee Meeting**

**February 22, 2018
8:30 a.m.
The Bryant Center**

Facilitated by Ms. Jennie Thomas, Committee Chair

8:30 AM

Welcome & Introductions

8:40 AM

ADA Facility Review Reports

9:00 AM

Event Planning/Ad Hoc Committee Assignments/Updates

9:25 AM

Other Business and Adjourn

**Next Meeting Date:
April 26, 2018**