



Upstate Workforce Board Youth Committee Minutes

May 10, 2017

8:30 A.M.

YouthStop

Members Present:

Mr. Curtis Anderson, Chair
Mr. Bill Brasington
Ms. Theresa Perry

UWB Staff Present:

Ms. Simone Mack-Orr

Guests:

Ms. Kathy Bell – YouthStop™
Ms. Michelle Hawkins - YouthStop™
Ms. Helen Merriweather- ACHIEVE

Welcome

Mr. Curtis Anderson, Chair, called the meeting to order at 8:35 a.m. and welcomed everyone in attendance. At that time, he also announced that Ms. Tammy Cooley would be retiring from Spartanburg County Adult Education in June. Due to her retirement, she will no longer be serving on the youth committee.

Financials

Ms. Brent Bishop reported (by phone) that both YouthStop and the ACHIEVE programs budgets are tracking very well. He reviewed the budgets through March 2017. Mr. Bishop's biggest concern is seeing so much funding remaining in the Work-based learning so close to the end of the program year.

Work-based Learning Update

Both organizations gave their Work-based learning updates. Ms. Helen Merriweather of ACHIEVE stated that they used a large portion of the funding and they have another \$12,000 in progress. She is targeting a June completion date. Ms. Michelle Hawkins of YouthStop stated that they are tracking to finish in June as well. She stated that during the school year, their focus is on academics and training and they schedule their work-based learning near the end of the school year.

Youth Program Reports/Dashboard

Ms. Helen Merriweather, Director of USC Upstate ACHIEVE Program, reviewed the Just in Time report and the Dashboard for March/April. Ms. Merriweather highlighted how well work-based learning with one of her students was going, as well as the continuation of resume work and workplace skill development.

Ms. Michelle Hawkins, Director of The YouthStop, reviewed the *Just in Time* and Dashboard reports for March/April. Ms. Hawkins discussed the recovery program with both Broome and Dorman in hopes that it will continue after presenting to Dorman on the best practices of the program. Ms. Hawkins also made mention of the successfulness of their current work experience students, as well as their very first On-the-Job Training contract in Union. The student will be working for the Union Daily Times.

YouthStop Budget Modification:

Mr. Curtis Anderson recommended that the budget modification be approved by poll since many of the committee members were not present. Ms. Simone Mack-Orr stated that she would send an email poll to the committee.

PY 2018 Schedule

Ms. Mack-Orr reviewed the scheduled dates for the upcoming program year detailing all Committee and Board meeting dates.

Ronnie Rice Event

Ms. Simone Mack-Orr informed the committee that she is putting together an event on Gangs & Drugs with motivational speaker Ronnie Rice in June. This event will be open to YouthStop and ACHIEVE students ages 16-24, as well as school counselors in our community.

Other Business

The committee held further discussion on the importance of soft skills. Mr. Anderson acknowledged the fact that new employees are not physically prepared for the entering the world of manufacturing; for example, they are not ready for standing for long periods of time. Mr. Anderson suggested that schools at all grade levels look into integrating standing desks in the classrooms.

Adjournment

With no further business or discussion from the floor, the meeting adjourned at 9:32 a.m.

The next meeting will be held on August 16, 2017 at 8:30am



AGENDA
YOUTH COMMITTEE MEETING
May 10, 2017
8:30 a.m.
YouthStop

- | | |
|---|---------------------|
| ▪ Welcome | Mr. Curtis Anderson |
| ▪ Financial Update | Mr. Brent Bishop |
| ▪ Work-based Learning Update | Mr. Brent Bishop |
| ▪ Youth Program Reports/Dashboards | |
| ○ USC Upstate ACHIEVE Program | |
| ○ The YouthStop | |
| ▪ YouthStop Program Budget Modification | Mr. Brent Bishop |
| ▪ PY 2018 Schedule | Ms. Simone Mack-Orr |
| ▪ Ronnie Rice Event | Ms. Simone Mack-Orr |
| ▪ Other Business & Adjourn | |

Next Meeting Date: August 16, 2017

Our Mission Statement:
Build and maintain a workforce development system that meets the needs of employers.

4:17 PM
05/03/17
Accrual Basis

ACHIEVE

Profit & Loss Budget vs. Actual

July 2016 through March 2017

ACHIEVE					
	75% of PY16	Jul '16 - Mar 17	Budget	\$ Over Budget	% of Budget
Income					
Grants Received		387,740.41	387,740.41	0.00	100.0%
Total Income		387,740.41	387,740.41	0.00	100.0%
Expense					
Indirect Costs		6,561.90	20,004.89	-13,442.99	32.8%
Instructional Trng. & Sup. Svs.		44,389.63	73,779.39	-29,389.76	60.17%
Operating Expenses		23,459.07	37,051.00	-13,591.93	63.32%
Staff Salaries & Fringe Benefit		172,887.82	234,595.13	-61,707.31	73.7%
Work Based Learning		5,411.78	22,310.00	-16,898.22	24.26%
Total Expense		252,710.20	387,740.41	-135,030.21	65.18%
Net Income		135,030.21	0.00	135,030.21	100.0%

4:59 PM
05/03/17
Accrual Basis

YouthStop

Profit & Loss Budget vs. Actual

July 2016 through March 2017

YouthStop					
	75% of PY16	Jul '16 - Mar 17	Budget	\$ Over Budget	% of Budget
Income					
Grants Received		453,958.73	453,958.73	0.00	100.0%
Total Income		453,958.73	453,958.73	0.00	100.0%
Expense					
Instructional Trng. & Sup. Svs.		5,946.82	38,270.50	-32,323.68	15.54%
Operating Expenses		58,910.45	76,307.23	-17,396.78	77.2%
Staff Salaries & Fringe Benf.		224,383.00	324,381.00	-99,998.00	69.17%
Work Based Learning		3,887.89	15,000.00	-11,112.11	25.92%
Total Expense		293,128.16	453,958.73	-160,830.57	64.57%
Net Income		160,830.57	0.00	160,830.57	100.0%

March 1, 2017--March 31, 2017

Participant Leadership Development

- The participants have been busy developing résumés and practicing workplace skills, including WorkKeys. They are preparing for Work Experiences and learning soft skills.
- Participants and staff continued the on-going service learning project of delivering Mobile Meals (MM).
- The counselors, Jayna Patel and Brad Peterson, did group workshops throughout the month. The counselors are provided through grants from the Episcopal Church of the Advent and the United Way Youth Philanthropy.
- March 6-10, six youth received a CellBotics certification credential.
- On March 13, participants toured SCC Main Campus and USC Upstate, where they ate lunch with college students in the University cafeteria.

Staff Development

- On March 3, staff attended the monthly In-House partner meeting to get updates of Center events and discuss any issues.
- On March 8, Helen Merriweather attended the Upstate Workforce Board Youth Committee quarterly meeting to give program reports and discuss future projects.
- On March 9, Helen Merriweather attended the Grantee meeting for updates and discussion.
- On March 20, Susan Griffith attended the Upstate Workforce Board quarterly meeting.
- On March 20-22, Helen Merriweather and Rancee Standberry attended the SETA conference (Southeastern Employment Training Association).
- On March 23, Helen Merriweather attended the United Way Vista Americorp information session.
- On March 23, Helen Merriweather attended the Spartanburg Transition Advisory quarterly meeting held at Vocational Rehab.
- On March 27, Helen Merriweather participated in the Mary Black Foundation CAB grant committee meeting for a recap of the second year of the teen pregnancy prevention grant.
- On March 28, Susan Griffith attended the SC Works Union partner meeting. The theme of the meeting was to dress inappropriately for work.
- On March 28-29, ACHIEVE staff, Janis Hendrickson, Rancee Standberry and Nita Dale (GED instructor for ACHIEVE provided by Adult Ed) received certification with SC Thrive Mental Health Training.
- On March 30, Susan Griffith and Helen Merriweather attended the quarterly Youth Services meeting in Columbia.
- On March 31, Helen Merriweather attended the SCC Visionary Banquet, courtesy of the Upstate Workforce Board.

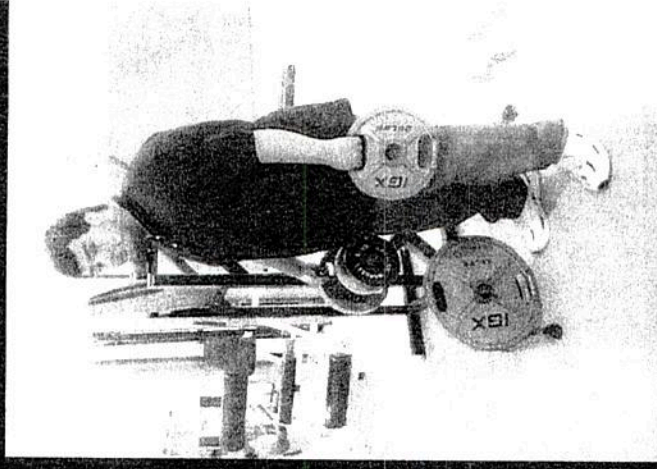
CellBotics Owner, Nicole Russell, Brings the CellBotics Class To ACHIEVE

For the third consecutive year, CellBotics Performance and Training Center founder, owner and instructor, Nicole Russell, held a weeklong CellBotics class where selected ACHIEVE participants train to repair cellphones and other electronics. Ms. Russell brings her equipment on Monday morning and trains each day through Friday. Each participant receives a credential to become a Master Repair Technician. Entrepreneurship is an important aspect of the training. Brittney Beach (below) is working to repair a cracked glass on a cellphone.



Work Based Learning USC Union

Hunter Jones working for Athletics Dept



Pre-Enrollment testing and WIOA Orientation every Thursday at 12:30pm at ACHIEVE location. Cherokee and Union County testing by appointment: Call to schedule.

ACHIEVE is co-located with SC Works Spartanburg at the SCC Downtown Campus.
www.uscupstate.edu/academics/achieve-
(864) 764-1977 (TTY:711)

April 1, 2017--April 30, 2017

Participant Leadership Development

- The participants have been busy developing résumés and practicing workplace skills, including WorkKeys. They are preparing for Work Experiences and learning soft skills.
- Participants and staff continued the on-going service learning project of delivering Mobile Meals (MM).
- The counselors, Jayna Patel and Brad Peterson, did group workshops throughout the month. The counselors are provided through grants from the Episcopal Church of the Advent and the United Way Youth Philanthropy.
- On April 11, the Fatherhood Coalition visited to share testimonies and services which they offer to our participants.
- On April 12, participants toured Palmetto Beauty School to learn about careers in cosmetology as well as offer tips for presentation of oneself in a job interview.

Staff Development

- On April 4, the ACHIEVE staff participated with the SC Works Center training beginning with a Re-entry Simulation and concluding with resource information sharing among partners.
- On April 12, Ramee Standberry attended the United Way Safety Net meeting.
- On April 21, ACHIEVE staff attended the SC Works Spartanburg partner meeting.
- On April 24, Helen Merriweather participated in the Mary Black Foundation CAB grant sub-committee meeting on Positive Youth Development to plan for the teen pregnancy prevention grant.
- On April 25, Susan Griffith attended the SC Works Union partner meeting.
- On April 26, ACHIEVE staff met with the Upstate Workforce Board and ACHIEVE's co-partner, The YouthStop, to plan the Youth Employer Banquet.
- On April 28, Helen Merriweather attended the Spartanburg Youth Council meeting, which met in the teen area in the library. Information was given for summer youth opportunities from several community organizations.

Outreach

- On April 13, ACHIEVE participated in an outreach event hosted by the Spartanburg Transition Advisory committee for disabilities. The event was held at Spartanburg Vocational Rehabilitation.

Fatherhood Coalition and ACHIEVE Strengthen Their Partnership

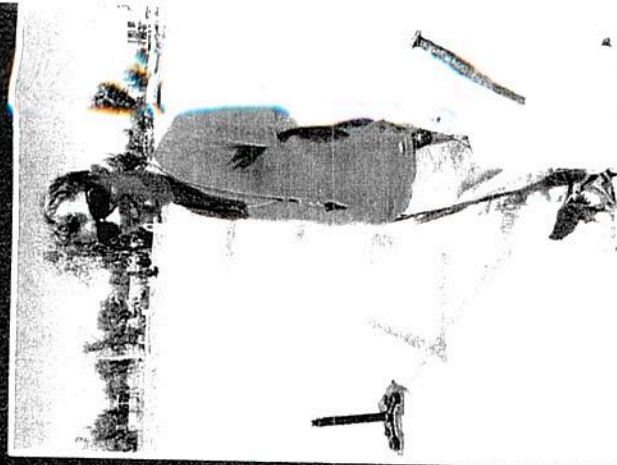
For years, Upstate Fatherhood Coalition and ACHIEVE have referred to each other as partners, working toward the same goal to offer intensive support to those in need in the community. On April 11, Upstate Fatherhood Coalition brought several of its participants to share testimonies of the change that UFC is bringing to their lives. Current ACHIEVE participants are now aware of the services that the UFC can add to their own lives or someone they may know. ACHIEVE and UFC staff were able to meet each agencies newer employees and plan future outreach events together.

Below, Andre McCullough, the Upstate Fatherhood director, introduces on of UFC participants who shared his story.



Work Based Learning Spartanburg YMC

Below, Chris Blanchard sets up the Y Fields for a tee-ball game.



Pre-Enrollment testing and WIOA Orientation every Thursday at 12:30pm at ACHIEVE location.
Cherokee and Union County testing by appointment: Call to schedule.

ACHIEVE is co-located with SC Works Spartanburg at the SCC Downtown Campus.

www.uscupstate.edu/academics/achieve-
(864) 764-1977 (TTY:711)

DASHBOARD

(Rolling Progress)

	1st Quarter			2nd Quarter			3rd Quarter			4th Quarter			TOTAL
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	
# Of informational contacts	16	41	27	54	45	20	32	15	53	41			344
# Of applications received	0	11	4	2	3	13	4	5	6	7			55
# Of academically eligible	0	2	2	2	2	13	4	5	5	7			42
# Of eligible WIOA applicants	0	n/a	2	2	2	n/a	4	3	3	5			21
# Of referrals to other agencies	6	3	6	3	4	2	6	12	6	4			52
# Of carryovers (Prev. Yr or Mo)	26	26	26	29	31	32	32	33	38	41			41
# Of new enrollments	0	0	3	2	1	0	1	5	3	3			18
% Of Enrollment Benchmark	54%	54%	60%	64%	64%	64%	66%	76%	82%	90%			90%
Total active end of month	26	26	29	31	32	32	33	38	41	44			45
# Of exiters entering follow-up	22	0	0	0	0	1	0	0	0	2			25
# Placed in empl/college/adv trng	n/a	12	9	12	5	23	0	0	0	2			63
# Of diploma's earned	20	3	0	0	0	0	0	0	0	2			25
# WorkKeys platinum earned	0	0	0	0	0	0	0	0	0	0			0
# WorkKeys gold earned	0	0	0	0	0	0	0	0	0	0			0
# WorkKeys silver earned	0	1	0	2	2	0	0	3	0	4			12
# WorkKeys bronze earned	0	0	0	0	0	0	1	0	0	1			2

Total Served YTD 45 Carry-overs plus New Enrollments

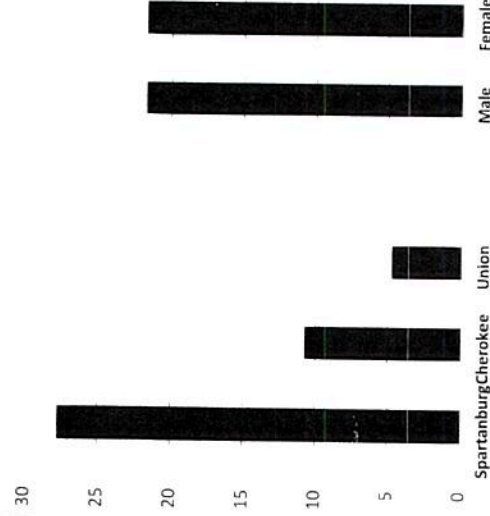
Cost Category	Budget	YTD Expense	YTD Goal	YTD Actual
Staff	\$ 232,215	\$ 174,686	82%	75%
Operating	\$ 76,307	\$ 60,612	82%	79%
Instructional Training	\$ 27,350	\$ 4,259	82%	16%
Work Based Learning	\$ 107,166	\$ 80,945	82%	76%
Supportive Service/Incentives	\$ 10,921	\$ 1,968	82%	18%
Total	\$ 453,959	\$ 322,470	82%	71%

Invoices through: 4/30/2017

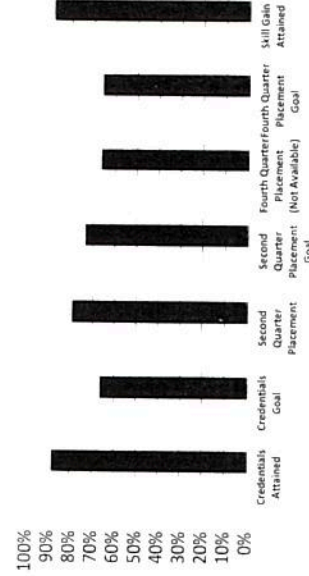
Please note: District No. 6 does not charge for indirect costs.



The YouthStop™ Demographics



PY16 3rd Quarter

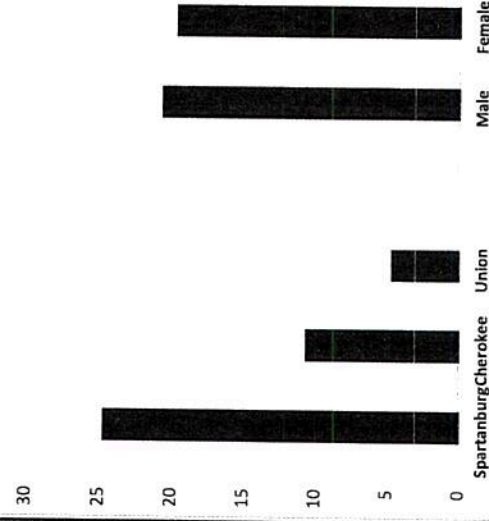


DASHBOARD

(Rolling Progress)

	1st Quarter			2nd Quarter			3rd Quarter			4th Quarter			TOTAL
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	
# Of informational contacts	16	41	27	54	45	20	32	15	53				303
# Of applications received	0	11	4	2	3	13	4	5	6				48
# Of academically eligible	0	2	2	2	2	13	4	5	5				35
# Of eligible WIOA applicants	0	n/a	2	2	2	n/a	4	3	3				16
# Of referrals to other agencies	6	3	6	3	4	2	6	12	6				48
# Of carryovers (Prev. Yr or Mo)	26	26	26	29	31	32	32	33	38				38
# Of new enrollments	0	0	3	2	1	0	1	5	3				15
% Of Enrollment Benchmark	54%	54%	60%	64%	64%	64%	66%	76%	82%				82%
Total active end of month	26	26	29	31	32	32	33	38	41				41
# Of exiters entering follow-up	22	0	0	0	0	1	0	0	0				23
# Placed in empl/college/adv trng	n/a	12	9	12	5	23	0	0	0				38
# Of diploma's earned	20	3	0	0	0	0	0	0	0				23
# WorkKeys platinum earned	0	0	0	0	0	0	0	0	0				0
# WorkKeys gold earned	0	0	0	0	0	0	0	0	0				0
# WorkKeys silver earned	0	1	0	2	2	0	0	3	0				8
# WorkKeys bronze earned	0	0	0	0	0	0	1	0	0				1

The YouthStop™ Demographics



Total Served YTD

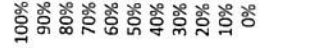
41 Carry-overs plus New Enrollments

Cost Category	Budget	YTD Expense	YTD Goal	YTD Actual
Staff	\$ 232,215	\$ 154,500	75%	67%
Operating	\$ 76,307	\$ 58,910	75%	77%
Instructional Training	\$ 27,350	\$ 4,104	75%	15%
Work Based Learning	\$ 107,166	\$ 73,771	75%	69%
Supportive Service/Incentives	\$ 10,921	\$ 1,843	75%	17%
Total	\$ 453,959	\$ 293,128	75%	65%

Invoices through: 3/31/2017

Please note: District No. 6 does not charge for indirect costs.

PY16 3rd Quarter



YTD Outcomes for PY16

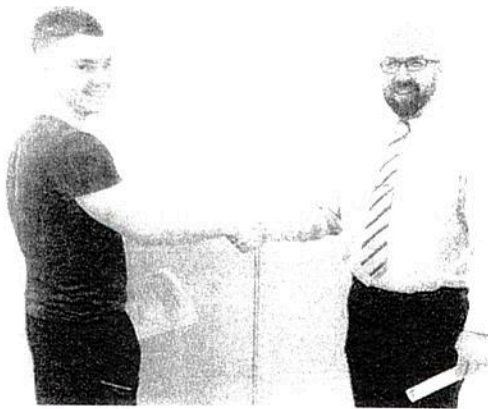


Student Achievements

Bryan Benson and Emily Hudson are completing course work for high school diplomas at Spartanburg Adult Education. Emily has also begun a paid work experience at Pierre's, a local restaurant. She has an interest in pursuing culinary arts at the community college. Bryan will begin a paid work experience in April with a local social worker focusing on domestic violence, parenting and youth services. He hopes to earn a bachelor's degree in counseling or social work.



Corey Daves, a Cherokee County participant, and James R. Cox, workforce specialist at The YouthStop,™ have worked this semester to develop a career and post-secondary plan for Corey. During March, Corey earned his high school diploma and was accepted to Coastal Carolina where he will study sports management and recreation. Corey dropped out of Gaffney High School prior to enrolling.



Staff Development

Michelle W. Hawkins and Kathy E. Bell attended a grantee meeting at the Upstate Workforce Board covering WIOA transition issues and specific concerns of grantees. Hawkins and Bell also attended the Workforce Board of Trustees meeting on March 20, 2017.

James R. Cox attended the SC Works Spartanburg Partner Meeting in Union County on March 28, 2017. He updated the group on participants who are currently completing paid work experiences in the Union area. Other topics included community and economic development and serving participants with background issues.

Community Outreach

Sam Etheredge conducted a "Teamwork" workshop for SC Works Spartanburg clients on March 29, 2017.

Kathy E. Bell and Michelle W. Hawkins gave a presentation on design and implementation of youth recovery programs at Dorman High School on March 16, 2017. The presentation focused on The Youthstop™'s pilot recovery program, which serves participants who have dropped out of Broome High School or Dorman High School. Topics included best practices on how to identify potential clients and how to deliver services in an effective manner.

The YouthStop™
"Where Academic Preparation and Career Readiness Meet"

360 East Main Street
Spartanburg • South Carolina • 29304
864.585.4433 • 864.583.4050 (f) • TTY:711

"An equal opportunity
employer/program"

"Auxiliary aids and services available
upon request to individuals with
disabilities"

Odds 'n Ends ...

Two students earned forklift credentials from Spartanburg Community College during April. Both of the participants have an interest in careers in construction and manufacturing.

A series of leadership development workshops were held during April. Participants attended "Workplace Conflict: How to Move Forward," "Social Media and Work," "Making Good Choices for the Future," and "Work In Progress: Improving Every Day."

The YouthStop™ has completed a contract for an On-the-Job Training activity for a participant in Union County. This will mark the first time that the program has sponsored an OJT. The participant will begin work in April at the Union Daily News.

Participants toured the campus of Spartanburg Methodist College in April. The focus was on admission policies, financial aid options, and steps in the enrollment process.

Staff Development

James R. Cox attended the SC Works Spartanburg Partner meeting in Union County on April 25, 2017. The group heard a speaker from United Housing Connections, who discussed what the program does for individuals and/or families who are homeless. The first priority is to get the client into a shelter. After an evaluation, if individuals and/or families qualify, they are placed into permanent or temporary housing paid for by United Housing Connections.

Sam Etheredge attended a training entitled "Adolescent Adult Parenting Inventory" on April 21, 2017, in Charleston, South Carolina.

Michelle W. Hawkins attended the Spartanburg Youth Alliance meeting on April 28, 2017, at the Spartanburg County Library. The meeting focused on summer activities and events for teens in Spartanburg County. Presentations were given by the Boys and Girls Club, Spartanburg County Parks and Recreation, and the YMCA.



Participants continue to be engaged in diploma-track academics through The YouthStop™ programming. Academics are done on-site at adult education centers in Gaffney, Spartanburg, Union and Woodruff. Students who have been re-enrolled and "recovered" into a secondary school in Spartanburg County are served on-site in The YouthStop™ lab or at Dorman High School.



The YouthStop™
"Where Academic Preparation and Career Readiness Meet"

360 East Main Street
Spartanburg • South Carolina • 29304
864.585.4433 • 864.583.4050 (f) • TTY:711

"An equal opportunity
employer/program"

"Auxiliary aids and services available
upon request to individuals with
disabilities"

Progress Report PY16

July 1, 2016--June 30, 2017

4/30/2017

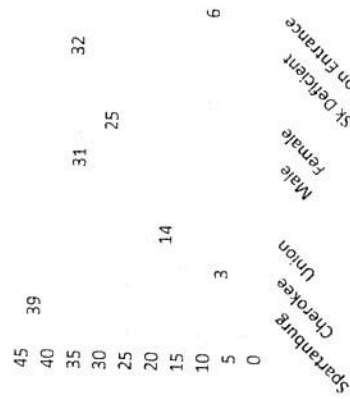
	1st Quarter			2nd Quarter			3rd Quarter			4th Quarter			TOTAL
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	
Attended Orientation (POC)	8	12	19	10	7	5	12	7	9	9			98
Pending Applications	5	6	5	4	4	5	5	3	2	6			45
Eligible WIA Applicants	1	4	5	4	2	2	2	2	2	3			27
Referrals to other agencies	3	2	3	4	2	4	2	4	7	3			34
Carryover (Prev. Yr)	20	NA	NA	33	NA	NA	39	NA	NA	41			NA
New Enrollments	2	2	3	3	5	1	4	7	2	0			29
New enlrmnts BSD--rdg and/or math	1	0	1	1	3	1	0	2	2	0			11
Total Active End of Quarter	NA	NA	31	NA	NA	31	NA	NA	41	37			NA
Total Served (New, CO)	22	24	27	30	35	36	40	47	41	41			NA
Exiters entering Follow-Up-2nd/4th	0	0	18	0	0	14	0	0	16	0			48
Of those exiting the # Employed or in Advanced Training at Enrollment	0	0	0	0	0	2	0	0	2	0			4
Placed in Emp/College/Adv Trng	0	0	13	0	0	9	0	0	12	0			34
GEDs Earned	1	0	1	0	1	3	2	2	0	0			10
Occupational Credentials Earned	0	0	5	5	0	0	0	0	6	0			16
Entering as BSD in rdg and/or math	15	0	1	1	3	1	0	2	2	0			25
Attaining L/N in at least 1 subj	13	1	0	0	1	0	2	2	0	1			20
WorkKeys Earned	1	1	4	3	5	2	2	2	2	4			28
Résûmés	5	4	3	5	4	3	5	3	5	4			41
Work Experiences Completed	0	0	0	0	1	3	1	0	1	3			9
Driver's Ed	0	2	0	1	1	1	0	0	2	0			7

Exiters entering Follow-up is the total for 2nd and 4th quarters. Placement is recorded at end of quarter.

Demographics of Total Served--56
(Follow-up not included)

PY16

7/1/16--05/05/17

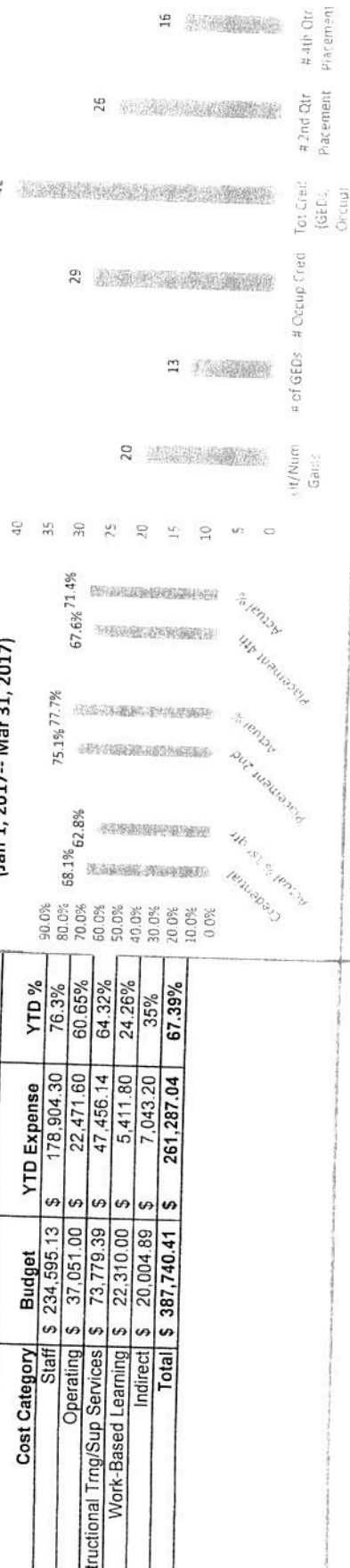


This chart includes students that cannot be counted in carryover but still being actively served--new, carryover and carryover not counted.

3/31/2017

PY16 3rd Qtr

(Jan 1, 2017-- Mar 31, 2017)



All YTD Means are preliminary and based on the data for the 3rd quarter.

Update ACHIEVE Program

Progress Report PY16

July 1, 2016--June 30, 2017

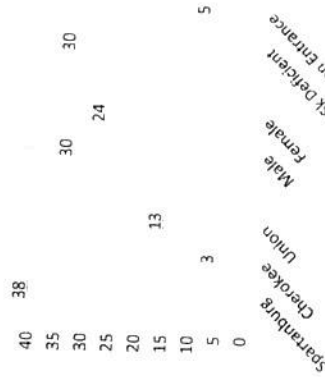
3/31/2017



Demographics of Total Served--54
(Follow-up not included)

PY16

7/1/16--04/10/17



This chart includes students that cannot be counted in carryover but still being actively served--new, carryover and carryover not counted.

	1st Quarter			2nd Quarter			3rd Quarter			4th Quarter			TOTAL
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	
Attended Orientation (POC)	8	12	18	10	7	5	12	7	9				89
Pending Applications	5	6	5	4	4	5	5	3	2				39
Eligible WIA Applicants	1	4	5	4	2	2	2	2	2				24
Referrals to other agencies	3	2	3	4	2	4	2	4	7				31
Carryover (Prev. Yr)	20	NA	NA	33	NA	NA	39	NA	NA				NA
New Enrollments	2	2	3	3	5	1	4	7	2				29
New enrolls BSD--rdg and/or math	1	0	1	1	3	1	0	2	2				11
Total Active End of Quarter	NA	NA	31	NA	NA	31	NA	NA	41				NA
Total Served (New, CO)	22	24	27	30	35	36	40	47	41				NA
Exiters entering Follow Up 2nd/4th	0	0	18	0	0	14	0	0	16				48
Of those exiting the # Employed or in Advanced Training at Enrollment	0	0	0	0	0	2	0	0	2				4
Placed in Emp/College/Adv Trng	0	0	13	0	0	9	0	0	11				33
GEDs Earned	1	0	1	0	1	3	2	2	0				10
Occupational Credentials Earned	0	0	5	5	0	0	0	0	6				16
Entering as BSD in rdg and/or math	15	0	1	1	3	1	0	2	2				25
Attaining L/N in at least 1 subj	13	1	0	0	1	0	2	2	0				19
WorkKeys Earned	1	1	4	3	5	2	2	2	2				22
Resumes	5	4	3	5	4	3	5	3	5				37
Work Experiences Completed	0	0	0	0	1	3	1	0	0				5
Driver's Ed	0	2	0	1	1	1	0	0	2				7

Exiters entering Follow up is the total for 2nd and 4th quarters. Placement is recorded at end of quarter.

3/31/2017

PY16 2nd Qtr
(Oct 1, 2016-- Dec 31, 2016)

Cost Category	Budget	YTD Expense	YTD %
Staff	\$ 234,595.13	\$ 178,904.30	76.3%
Operating	\$ 37,051.00	\$ 22,471.60	60.65%
Instructional Trng/Sup Services	\$ 73,779.39	\$ 47,456.14	64.32%
Work-Based Learning	\$ 22,310.00	\$ 5,411.80	24.26%
Indirect	\$ 20,004.89	\$ 7,043.20	35%
Total	\$ 387,740.41	\$ 261,287.04	67.39%



15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42

**YOUTH PROGRAM
GRANT MODIFICATION REQUEST FORM**
(If necessary, use more than one form)

Date: 4/19/17

Grant number: 16Y603SU1 -UWIB

Change(s) requested (note which section(s) of the original grant are to be changed, then state the new wording to reflect those changes):

CURRENT WORDING

Youth Direct Training Services and Supportive Services

- 1. Tuition and Academic Fees to include, but not limited to the following: \$25,000**
- Advanced Skills Training
 - GED Fees/Adult Ed Fees
 - Driver's Education

MODIFIED WORDING

Youth Direct Training Services and Supportive Services

- 1. Tuition and Academic Fees to include, but not limited to the following: \$23,000**
- Advanced Skills Training
 - GED Fees/Adult Ed Fees
 - Driver's Education

CURRENT WORDING

Participant Wages/Stipends: \$15,000

MODIFIED WORDING

Participant Wages/Stipends/OJT Wages: \$17,000

CURRENT WORDING

4. OBJECT NAME: Staff Travel (mileage)

COST PER MONTH: \$100 NUMBER OF MONTHS: 12 TOTAL AMOUNT: \$1,200

7. OBJECT NAME: Utilities

COST PER MONTH: \$925 NUMBER OF MONTHS: 12 TOTAL AMOUNT: \$11,100

MODIFIED WORDING

4. OBJECT NAME: Staff Travel (mileage)

COST PER MONTH: \$183.33 NUMBER OF MONTHS: 12 TOTAL AMOUNT: \$2,200

7. OBJECT NAME: Utilities

COST PER MONTH: \$841.66 NUMBER OF MONTHS: 12 TOTAL AMOUNT: \$10,100

2017-2018

MEETING DATES

BOARD

- September 18, 2017
- November 20, 2017
- January 22, 2018
- March 19, 2018
- May 21, 2018

DISABILITIES COMMITTEE

- August 31, 2017
- October 26, 2017
- December 14, 2017
- February 22, 2018
- April 26, 2018

ONE STOP COMMITTEE

- August 22, 2017
- October 10, 2017
- December 5, 2017
- February 20, 2018
- April 10, 2018

YOUTH COMMITTEE

- August 16, 2017
- October 18, 2017
- December 6, 2017
- February 7, 2018
- April 18, 2018

EXECUTIVE COMMITTEE

- August 28, 2017
- October 23, 2017
- December 11, 2017
- February 26, 2018
- April 30, 2018

All meetings begin at 8:30 a.m. *except for the One Stop Committee meetings which begin at noon.*
Location will be provided prior to meeting date.